



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, March 7, 2017

7:00 PM

Regular Meeting

Conference Room 1B

Columbia City Hall

701 E. Broadway

I. CALL TO ORDER - 7:00 PM

Patrick Earney - Presiding
Mary Kay Doyle - Secretary

Guests
Patrick Zenner - Development Services Manager
Brent Gardner - Past Commissioner

Present: 6 - Patrick Earney, Paul Prevo, Mark Wahrenbrock, Pat Fowler, Mary Kay Doyle and DeAnna Walkenbach

Absent: 1 - Robert Tucker

II. APPROVAL OF MINUTES

February 7, 2017 Meeting Minutes

Attachments: [HPC MINUTES 02072017](#)

Motion was made to amend the February 2017 meeting minutes.

Amended

III. STAFF REPORT

A. Demolition Permit Applications

706 Fairview house in bad condition, large tree trunk down in yard and lots of trash and black bags in yard. Home is a potential nuisance property. Neighboring properties in good condition.

403 Lawrence Place many parts salvageable. Owner interested in HPC to take wood ceiling, wood burning stove, decking, other wood and bricks in yard and perhaps some from house.

2310 Business Loop front portion of building to be razed. Salvageable parts include, theater seating, gates and wood paneling. Commissioner Fowler has contact with owner for deconstruction. She will notify other Commissioners and volunteers for assistance within next 2 weeks.

B. North-Central Columbia Historic Survey Updates

Milestone 4/9 submitted for SHPO review, milestone 3/9 was corrected in accordance with SHPO comments and has been resubmitted. Commissioner Fowler has requested a copy of the survey forms when completed to share with North Central Neighborhood Association at an upcoming meeting.

C. Staff Liaison Role and Responsibilities

Development Services Manager, Patrick Zenner, reported to the commission on the Staff Liaison position is responsible for the following items:

- Supervise intern activities
- Distribute applications for demolition permits, certificates of appropriateness & economic hardship review, most notable properties, and landmark designation
- With Chair, prepare, post and distribute agendas
- With Secretary, prepare, post and distribute minutes
- Facilitate Commission meetings
- Administer grant functions
- Assist with preparation and submission of Council agenda items.

IV. NEW BUSINESS**A. Cornerstones Plaques Project**

Brent Gardner, past commissioner, was present to discuss the recognition (plaques), cosponsored by Central Bank of Boone County. The bank has expressed interest in being involved in the reception to honor The District properties. Properties selected 2016 are the Blue Note and Varsity Theatre. Mr. Gardner suggested that Coca-Cola should be invited to display some historic bottles etc. Mike Noland (Blue Note) and Tracy Lang (Rag Tag Cinema) are interested and would like to be involved in planning the reception. Several places were suggested for reception.

Adopted

B. Missouri Annual CLG Forum

Missouri annual Certified Local Government Organization Forum will be held in Jefferson City on Friday April 7th. Mark Wahrenbrock and Mary Kaye Doyle plan to attend.

C. Missouri Historic Preservation Conference

Missouri Historic Preservation Conference is to be held May 17-19, in Hannibal. Commission voted in September to fund two commissioners and two City Council members to attend. No interest was expressed by members of Council. Attendance will now be determined by available funding which is to be determined. Fees are \$200 per person, plus hotel and food expenses. Attendees will be identified at the April meeting.

D. Most Notable Properties Selection

Commissioners each nominated up to 5 properties from the applications received. Each property receiving 4 or more nominating votes (quorum of the commission) was selected for recognition. Those properties are as follows:

- 1415 University Avenue
- 401 West Boulevard South
- 1223 Frances Drive
- 7 & 19 North 5th Street

Adopted

V. OLD BUSINESS**A. Demolition Fee Increase**

Commissioner Earney reported that his is awaiting a reply from the Legal Department regarding the HPC's proposal for an increase in the demolition application fee, and the additional funds being earmarked for HPC use in grants and low-interest loan programs.

B. Salvage Sale Planning

Liaison Palmer reported that the City of Columbia will not allow sales by-appointment. Doing so creates issues with handling of funds, and in order to retrieve those funds, once deposited, the commission would be required to create a new request of Council for each instance. Council and Legal Department must approve of all sales of City property. Sale dates were discussed, however, no date was chosen at this time.

C. Daniel Boone Tavern Centennial

Commission discussed working the the City (Steve Sapp and Toni Messina) to develop a centennial celebration for the Daniel Boone Tavern Building (historic portion of City Hall). No plans were formulated, but the commission did express interest in helping.

D. Reuse of James Salvage in Rise Apartments

Commissioner Fowler updated the commission on intended uses of salvaged materials from the James Building in the new Rise Apartment building. She has a meeting scheduled with the owner of the Rise to discuss potential items and their uses.

VI. OTHER BUSINESS

Commissioner Prevo updated the commission regarding his membership in the Community Land Trust organization. They have set a goal to build 20 houses over the next 20 years. There is no start date planned for a home at this time.

VII. NEXT MEETING DATE - TUESDAY, APRIL 4, 2017**VIII. ADJOURNMENT**

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.