



# City of Columbia, Missouri

## Meeting Minutes

### Planning and Zoning Commission

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Thursday, January 5, 2017  
5:00 PM

Work Session

Conference Room 1-B  
Columbia City Hall  
701 E. Broadway

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#### I. CALL TO ORDER

**Present:** 9 - Tootie Burns, Dan Harder, Sara Loe, Joy Rushing, Lee Russell, Anthony Stanton, Rusty Strodtman, Brian Toohey and Michael MacMann

#### II. APPROVAL OF AGENDA

Added discussion of Smart Growth Conference - February 2-4, 2017.

#### III. APPROVAL OF MINUTES

Minutes from December 1, 8, 12, and 15 approved without modification

#### IV. NEW BUSINESS

##### A. November Building Permit Report

Mr. Zenner provided the November 2016 building permit reports to the Commissioners for information purposes. He explained the calendar year to date (CYTD) spreadsheets. Mr. Zenner indicated that the January 19 work session would have the December 2016 permit numbers presented which would bring the permit reporting back into sync with regular monthly reports. Additionally, Mr. Zenner noted that if the Commission desired more detailed information regarding the permit reports he would be happy to ask a representative from the BSD Division to join our next meeting.

##### B. Smart Growth Conference

Mr. Zenner noted that following Tuesday's Council meeting he received a request from Mr. Stanton regarding the upcoming Smart Growth Conference in St. Louis. In response to this request, Mr. Zenner indicated that there were sufficient funds to send four Commissioners to the conference. There was discussion among the Commissioners and it was determined that Ms. Rushing, Mr. MacMann, Mr. Toohey, and Mr. Stanton would be the PZC delegation. Mr. Zenner distributed the registration forms and asked that the Commissioners return them to him by the end of the regular meeting if possible as early registration closed on January 16.

**V. OLD BUSINESS****A. Unified Development Code Discussion & Hearing Preparation**

Mr. Zenner went over the proposed process by which the Commissioners would close-out each of the open UDC segments and then frame their final motion on the "overall" UDC. There was discussion on when it would be appropriate to make final comments or recommended segment changes, if any, during the course of the meeting. Mr. Zenner noted that it was the choice of the Commission; however, it may be best to make final remarks following the closing of all six of the UDC segments and just prior to the final vote. Commissioners agreed that this would be an appropriate approach to take.

Mr. Zenner also reminded the Commission that this evening's meeting was just their discussion. There was no public input as that portion of the process was closed on December 15. He noted that staff would give a brief report on the UDC process and then the Commission could begin its deliberation process.

Mr. Zenner also suggested that if any amendments were made during the Commission's deliberation those amendments would need to be verbally read into the record by the Secretary. Mr. Zenner noted that he would be willing to read all other amendments that were included in the December 30 Errata sheet into the record prior to the Commission's final vote. Commissioners agreed that this was an appropriate way to handle the final voting segment.

**VI. NEXT MEETING DATE - January 19, 2017 @ 5:30 pm****VII. ADJOURNMENT**

Meeting adjourned at approximately 5:55 pm

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.