

March 2017

PROGRAM TITLE	SESSIONS FY2016		PARTICIPATION FY2016		SESSIONS FY2017		PARTICIPATION FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>	<b>1,496</b>	<b>9,168</b>	<b>53,817</b>	<b>321,009</b>	<b>1,577</b>	<b>8,683</b>	<b>55,450</b>	<b>297,347</b>
<b>DEPARTMENT ADMINISTRATION</b>								
Numbers are up this fiscal year due to adding more sections to the monthly report.								
<b>WEBTRAC - On-Line Program Registration</b>								
Activity Web Registrations			\$ 2,983.00	\$ 18,342.00			\$ 11,650.00	\$ 28,736.25
League Web Registrations			\$ 1,977.60	\$ 8,475.60			\$ 9,809.60	\$ 24,383.20
Total \$ Web Registrations			\$ 4,960.60	\$ 26,817.60			\$ 21,459.60	\$ 53,219.45
Total % of on-line \$ registrations			6.00%	19.64%			23.11%	27.55%
<b>Total \$ WebTrac Registrations</b>			<b>\$ 4,960.60</b>	<b>\$ 26,817.60</b>			<b>\$ 21,459.60</b>	<b>\$ 53,119.45</b>
<b>SPECIAL USE PERMITS</b>								
Applications Received - Month Received			20	81			26	83
Applications Approved - Month Approved			14	50			33	74
Events Held - Month Held			7	38			4	46
<b>Total Applications Approved</b>			<b>14</b>	<b>50</b>			<b>33</b>	<b>74</b>
In FY2012, Special Use Permits were only reported at the end of the fiscal year; September 2012. The figure reported for FY2012 is the total approved for FY2012.								
<b>RECREATION SERVICES ADMINISTRATION</b>								
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>								
YES Applicants Approved			77	290			76	248
YES Assistance Amount Given			\$ 5,663.25	\$ 22,218.50			\$ 5,355.95	\$ 16,708.90
<b>TOTAL YES APPLICANTS FOR SCHOLARSHIPS</b>			<b>77</b>	<b>290</b>			<b>76</b>	<b>248</b>
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>								
AFA Applicants Approved			23	99			17	80
AFA Assistance Amount Given			\$ 198.80	\$ 2,611.95			\$ 959.05	\$ 4,393.75
<b>TOTAL AFA APPLICANTS FOR SCHOLARSHIPS</b>			<b>23</b>	<b>99</b>			<b>17</b>	<b>80</b>
<b>TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED</b>			<b>100</b>	<b>389</b>			<b>93</b>	<b>328</b>
<b>TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED</b>			<b>34</b>	<b>139</b>			<b>29</b>	<b>115</b>
<b>TOTAL FINANCIAL ASSISTANCE AWARDED</b>			<b>\$ 5,862.05</b>	<b>\$ 24,830.45</b>			<b>\$ 6,315.00</b>	<b>\$ 21,102.65</b>
<b>TOTAL FINANCIAL ASSISTANCE REVOKED</b>								
<b>ADJUSTED FINANCIAL ASSISTANCE GIVEN</b>								
Awarded dollars that were not redeemed within 90 days were revoked. The funds not redeemed by the scholarship recipients are then re-allocated to another applicant. This allows the department to maximize funds.								
<b>DIVISION EVENT</b>								
Tiger Night of Fun	0	1	0	2,000	0	1	0	1,000
Friends of Parks Events	0	1	0	180	0	1	0	185
Theme Park Ticket Sales			0	55			0	87
<b>TOTAL DIVISION EVENTS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2,180</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1,185</b>
<b>DIVISION EVENT VOLUNTEERS (not included in participation #'s)</b>								
Tiger Night of Fun			0.00	192.00			0.00	0.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>0.00</b>	<b>192.00</b>			<b>0.00</b>	<b>0.00</b>
<b>SHELTER RESERVATIONS</b>								
Albert-Oakland #1 - Albert - Oakland Park	0	0	0	0	0	4	0	195
Albert-Oakland #2 - Albert - Oakland Park	1	4	50	230	1	12	30	720
Albert-Oakland #3 - Albert - Oakland Park	1	5	30	220	0	7	0	420
American Legion - American Legion Park	1	3	2	537	0	0	0	0
Antimi - Cosmo Recreation Area	1	7	25	985	0	11	0	360
Boonie View Park	0	0	0	0	0	2	0	60
Burford - Cosmo Recreation Area	7	22	195	880	3	19	85	1,155
C.K. Odor - Kiwanis Park (College Park Dr.)	0	1	0	40	0	3	0	140
Collins - Stephens Lake	4	23	185	1,830	3	30	70	1,093
Dexheimer - Cosmo Recreation Area	0	6	0	280	1	6	150	462
Douglass - Douglass Park	0	0	0	0	0	0	0	0
Fairview - Fairview Park	0	6	0	200	2	9	35	240
Ficklin - Cosmo-Bethel Park	0	9	0	270	4	16	145	1,010
Garrison - Cosmo Recreation Area	0	2	0	45	2	4	45	85
George F. Harper - Nifong Park	0	0	0	0	0	1	0	60
Gordon - Stephens Lake	5	23	305	2,220	1	22	80	11,084

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Happy Hollow - Stephens Lake	3	15	110	1,590	1	16	80	773
Harris - Cosmo Recreation Area	0	5	0	205	0	4	0	140
Island - Stephens Lake	0	1	0	75	0	7	0	65
Jay Dix Station	1	4	30	145	0	2	0	50
Lamb - Cosmo Recreation Area	4	14	155	750	3	19	110	1,585
Leech - Cosmo-Bethel Park	1	10	50	970	1	14	40	1,005
MLK - Martin Luther King, Jr Memorial Park	1	2	20	40	0	4	0	235
Nickell - Cosmo Recreation Area	2	9	180	730	0	12	0	775
Rock Quarry - Rock Quarry Park	1	6	20	160	1	9	40	315
Shepard - Shepard Boulevard Park	0	5	0	215	0	6	0	285
Talbert Thurston - Kiwanis Park (Maplewood Dr.)	0	1	0	20	0	0	0	0
Twin Lakes Recreation Area	1	9	175	1,010	1	8	25	450
Waters-Moss Wildlife Area	0		0	200	0	0	0	0
<b>TOTAL SHELTER RESERVATIONS</b>	<b>34</b>	<b>192</b>	<b>1,532</b>	<b>13,847</b>	<b>24</b>	<b>247</b>	<b>935</b>	<b>22,762</b>
Number of rentals that occurred; not reservations made								
<b>SPORTS PROGRAMMING</b>								
<b>YOUTH SPORTS</b>								
Youth Basketball	45	377	900	7,540	99	479	1,980	9,580
Youth Baseball/Softball	0	0	0	0	0	21	0	504
Youth Football	0	47	0	2,068	0	60	0	1,560
Youth Soccer	0	187	0	4,488	0	173	0	3,806
Youth Lacrosse	0	0	0	0	0	0	0	0
Youth Volleyball	0	24	0	288	0	18	0	216
Youth Archery	5	20	75	248	6	12	90	180
Other Youth Sports	0	0	0	0	0	0	0	0
<b>TOTAL YOUTH SPORTS</b>	<b>50</b>	<b>655</b>	<b>975</b>	<b>14,632</b>	<b>105</b>	<b>763</b>	<b>2,070</b>	<b>15,846</b>
<b>WOMEN'S SPORTS</b>								
Women's Volleyball	0	0	0	0	0	0	0	0
Women's Softball	0	0	0	0	0	0	0	0
Women's Basketball	0	0	0	0	0	0	0	0
Women's Soccer	0	0	0	0	0	0	0	0
Other Women's Sports	0	0	0	0	0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MEN'S SPORTS</b>								
Men's Volleyball	0	0	0	0	0	0	0	0
Men's Softball	0	116	0	3,016	0	117	0	2,574
Men's Basketball	3	62	60	1,240	0	73	0	1,460
Men's Baseball	0	0	0	0	0	0	0	0
Other Men's Sports	0	0	0	0	0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>3</b>	<b>178</b>	<b>60</b>	<b>4,256</b>	<b>0</b>	<b>190</b>	<b>0</b>	<b>4,034</b>
<b>CO-REC SPORTS</b>								
Coed Archery	0	0	0	0	0	0	0	0
Coed Volleyball	15	118	180	1,416	32	118	384	1,416
Coed Softball	0	91	0	2,366	0	73	0	1,606
Coed Tennis	0	0	0	0	0	0	0	0
Coed Kickball	0	21	0	546	0	27	0	594
Other Co-Rec Sports	0	0	0	0	0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>15</b>	<b>230</b>	<b>180</b>	<b>4,328</b>	<b>32</b>	<b>218</b>	<b>384</b>	<b>3,616</b>
<b>FACILITY USAGE</b>								
Private Tournament Rentals	1	4			0	8		
Fields Used:								
Antimi	0	2			3	9		
Rainbow	1	2			0	17		
Legion	1	1			0	0		
Oakland	1	4			0	2		
Atkins	1	1			13	19	0	0
Schools	0	0			0	0		
Soccer	0	0			19	48		
Football	0	0			0	2		
Lacrosse	1	1			0	0		
Gym	0	0			0	0		
<b>TOTAL NUMBER OF FIELDS USED</b>	<b>5</b>	<b>11</b>			<b>35</b>	<b>97</b>		

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RAINBOW CONCESSIONS</b>	<b>1</b>	<b>18</b>	<b>\$ -</b>	<b>\$ 8,976.00</b>	<b>0</b>	<b>21</b>	<b>\$ 3,190.00</b>	<b>\$ 19,841.00</b>
<b>TOTAL ATKINS CONCESSIONS</b>	<b>0</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 1,861.00</b>	<b>7</b>	<b>10</b>	<b>\$ 2,140.00</b>	<b>\$ 4,139.00</b>
<b>TOTAL SPORTS PROGRAMMING</b>	<b>68</b>	<b>1,063</b>	<b>1,215</b>	<b>23,216</b>	<b>137</b>	<b>1,171</b>	<b>2,454</b>	<b>23,496</b>
<b>SPORT PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
Effective 10/12 - Sports Staff will be managing the Concession Operations at Rainbow and Atkins. Atkins opened in July 2012.								
<b>FITNESS/TRAIL PROGRAMMING</b>								
<b>FITNESS/TRAIL</b>								
Biking Classes	0	0	0	0	6	13	6	13
Running/Walking Classes	0	10	0	165	0	8	0	88
Special Events	0	2	0	452	0	2	0	452
<b>TOTAL FITNESS/TRAILS</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>617</b>	<b>6</b>	<b>23</b>	<b>6</b>	<b>553</b>
Effective 8/13 - Department hired a Recreation Specialist to program fitness programs/events on the department's trail system.								
<b>FITNESS/TRAIL PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading			0.00	70.00			0.00	425.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>0.00</b>	<b>70.00</b>			<b>0.00</b>	<b>425.00</b>
<b>GET ABOUT COLUMBIA PROGRAMMING (non-motorized transportation)</b>								
<b>GET ABOUT COLUMBIA</b>								
Classes	4	10	18	30	0	5	0	38
Special Events	3	20	672	1,296	1	13	330	676
<b>TOTAL GET ABOUT</b>	<b>7</b>	<b>30</b>	<b>690</b>	<b>1,326</b>	<b>1</b>	<b>18</b>	<b>330</b>	<b>714</b>
Effective 12/12 - PR department began offering educational classes/programs funded by the Non-Motorized Grant managed by City of Columbia Public Works Department.								
<b>GET ABOUT COLUMBIA PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading			0.00	27.00			4.50	4.50
<b>TOTAL VOLUNTEER HOURS</b>			<b>0.00</b>	<b>27.00</b>			<b>4.50</b>	<b>4.50</b>
<b>COMMUNITY RECREATION</b>								
<b>COMMUNITY RECREATION PROGRAMS</b>								
Classes	119	647	1,876	8,927	85	534	1,702	8,740
After-School Program	105	571	1,615	7,947	109	568	2,030	9,307
Groups	32	198	403	1,946	21	139	122	849
Camps	0	2	0	17	0	0	0	0
Special Events	0	7	0	733	0	14	0	711
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>256</b>	<b>1,425</b>	<b>3,894</b>	<b>19,570</b>	<b>215</b>	<b>1,255</b>	<b>3,854</b>	<b>19,607</b>
<b>DOUGLASS GYM PROGRAMS</b>								
Classes	15	84	150	344	18	73	270	1,113
Special Events	0	3	0	270	0	2	0	220
<b>DOUGLASS PARK PROGRAMS</b>								
Sports	0	0	0	0	0	0	0	0
Special Events	1	1	425	425	0	0	0	0
<b>TOTAL DOUGLASS AREA *</b>	<b>16</b>	<b>88</b>	<b>575</b>	<b>1,039</b>	<b>18</b>	<b>75</b>	<b>270</b>	<b>1,333</b>
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	<b>272</b>	<b>1,513</b>	<b>4,469</b>	<b>20,609</b>	<b>233</b>	<b>1,330</b>	<b>4,124</b>	<b>20,940</b>
<b>Meetings (not included participation totals)</b>								
Show-Me Your Recovery	4	26	124	1,109	5	5	165	548
Frederick Douglass Coalition	0	0	0	0	0	5	0	0
Blue Thunder Track Club Board Meeting	0	0	0	0	0	0	0	0
Blind Boone Board	0	0	0	0	0	1	0	0
Douglass Athletic Association	0	0	0	0	2	2	13	17
MLK Commission	0	0	0	0	0	2	0	0
Black & White Ball Committee	0	1	0	8	0	0	0	0
<b>Rentals (not included participation totals)</b>								
Gymnasium	23	128	540	3,452	12	13	350	1,980
Conference Room	7	50	16	564	0	27	0	435
Classroom	4	7	100	190	3	10	75	550
Aerobic Studio	0	3	0	73	4	3	120	484

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<b>COMMUNITY RECREATION VOLUNTEERS</b> (not included in participation #'s)								
Community Service; Program Assistance			312.25	1157.50			418.00	1,486.50
<b>TOTAL VOLUNTEER HOURS</b>			<b>312.25</b>	<b>1157.50</b>			<b>418.00</b>	<b>1,486.50</b>
<b>AQUATICS - OUTDOOR &amp; HICKMAN POOL</b>								
<b>HICKMAN POOL</b>								
Hickman Exercise	6	30	92	363	5	29	45	374
Hickman Instructional Swim	6	24	275	519	9	20	340	592
Hickman Private Rental	1	8	21	173	2	7	69	218
Hickman Special Groups	2	6	53	193	3	6	135	245
Hickman Aquatic Rescues	0	0			0	0		
Hickman Aquatic First Aid Assistance	1	1			0	0		
<b>TOTAL HICKMAN POOL</b>	<b>15</b>	<b>68</b>	<b>441</b>	<b>1,248</b>	<b>19</b>	<b>62</b>	<b>589</b>	<b>1,429</b>
<b>DOUGLASS AQUATIC CENTER - OUTDOOR</b>								
Douglass Recreational Swim								
Douglass Day Care								
Douglass Private Rental								
Douglass Special Programs								
Douglass Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Douglass Aquatic Rescues								
Douglass Aquatic First Aid Assistance								
<b>TOTAL DOUGLASS AQUATIC CTR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ALBERT-OAKLAND FAMILY AQUATIC CENTER</b>								
Albert-Oakland Recreational Swim								
Albert-Oakland Day Care								
Albert-Oakland Exercise								
Albert-Oakland Private Rental								
Albert-Oakland Special Programs								
Albert-Oakland Instructional Swim								
Albert-Oakland Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Albert-Oakland Aquatic Rescues								
Albert-Oakland First Aid Assistance								
<b>TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>								
Lake of the Woods Recreational Swim								
Lake of the Woods Day Care								
Lake of the Woods Exercise								
Lake of the Woods Private Rental								
Lake of the Woods Special Programs								
Lake of the Woods Instructional Swim								
Lake of the Woods Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lake of the Woods Aquatic Rescues								
Lake of the Woods First Aid Assistance								
<b>TOTAL LAKE OF THE WOODS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>								
Pirates' Recreational Swim								
Pirates' Day Care								
Pirates' Landing Private Rental								
Pirates' Landing Special Programs								
Pirates' Landing Instructional Swim								
Pirates' Landing Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pirates' Landing Aquatic Rescues								
Pirates' Landing Aquatic First Aid Assistance								
<b>TOTAL PIRATES' LANDING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COLUMBIA SWIM CLUB</b>			922	6,990			1,102	8,371
<b>TOTAL AQUATIC PARTICIPATION</b>	<b>221</b>	<b>1,313</b>	<b>3,784</b>	<b>21,605</b>	<b>193</b>	<b>1,040</b>	<b>3,982</b>	<b>22,028</b>
<b>TOTAL ALBERT-OAKLAND CONCESSION</b>			\$ -	\$ -			\$ -	\$ -

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<b>TOTAL DOUGLASS CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL LOW CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL AQUATIC OUTDOOR POOL CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL AQUATIC RESCUES (ARC not included)</b>	0	0			0	0		
<b>TOTAL FIRST AID ASSISTANCE (ARC not included)</b>	1	1			0	0		
<b>OUTDOOR/HICKMAN AQUATIC VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			0	0			0	0
<b>GOLF, CONCESSIONS</b>								
<b>NICKELL GOLF</b>								
Nickell Golf Tournament	0	0	0	0	0	0	0	0
Nickell Days Open/Total Dollar Amount	27.0	130.00	\$ 63,042.00	\$ 190,328.00	25.0	148.00	\$ 46,675.00	\$ 187,132.00
Nickell Pass Rounds			811	3,961			628	4,046
Nickell Weekday's Open/ 18 Hole Green Fee Rounds	20.0	93.00	391	1,400	18.5	105.00	230	1,404
Nickell Weekday's Open/ 9 Hole Green Fee Rounds			281	670			204	1,125
Nickell Weekend Days Open/ 18 Hole GF Rounds	7.0	37.00	243	1,400	6.5	41.50	227	1,348
Nickell Weekend Days Open/ 9 Hole GF Rounds			44	238			41	343
Nickell Total Rounds			1,770	8,102			1,330	8,266
Nickell Golf Lessons	0.0	0.00	0	0	1.0	27.00	1	1
Nickell Driving Range Open/Buckets Sold	27.0	125.00	593	2,015	25.0	127.50	392	1,765
Nickell Carts 9 Hole			334	1,536			300	1,492
Nickell Carts 18 Hole			513	2,015			337	2,100
<b>TOTAL NICKELL GOLF</b>			2,363	10,117			1,723	10,032
<b>LAKE OF THE WOODS GOLF</b>								
Lake of the Woods Tournament	0	0	0	0	0	0	0	0
LOW Total Days Open/Dollar Amount	25.0	129.00	\$ 33,150.00	\$ 119,424.00	26.0	146.00	\$ 31,530.00	\$ 151,042.00
LOW Pass Rounds			581	3,473			692	3,839
LOW Weekday's Open/ 18 Hole Green Fee Rounds	19.0	93.00	211	913	19.0	104.00	196	1,148
LOW Weekday's Open/ 9 Hole Green Fee Rounds			151	389			117	622
LOW Weekend Days Open/ 18 Hole GF Rounds	6.0	36.00	173	1,165	7.0	42.00	197	1,312
LOW Weekend Days Open/ 9 Hole GF Rounds			21	149			26	230
LOW Total Rounds			1,137	6,135			1,228	6,790
LOW Carts 9 Hole			172	1,001			148	925
LOW Carts 18 Hole			277	1,634			337	1,950
<b>TOTAL LAKE OF THE WOODS GOLF</b>			1,137	6,135			1,228	6,790
<b>TOTAL GOLF</b>			3,500	16,252			2,951	16,822
<b>GOLF SEASON PASS USE BY TYPE</b>								
<b>L.A. NICKELL</b>								
Rd Played-Adult Plus One Pass			348	1,953			274	1,698
Rd Played-Individual Pass			168	747			125	1,010
Rd Played-Young Adult Pass			25	46			8	18
Rd Played-Junior Pass			5	14			10	22
Rd Played-Senior Pass			227	1,033			196	1,155
Rd Played-Sr Family Pass			38	168			15	143
<b>TOTAL</b>			811	3,961			628	4,046
<b>LAKE OF THE WOODS</b>								
Rd Played-Adult Plus One Pass			74	523			77	563
Rd Played-Individual Pass			91	641			78	388
Rd Played-Young Adult Pass			15	47			14	66
Rd Played-Junior Pass			6	27			3	8
Rd Played-Senior Pass			351	2,011			485	2,580
Rd Played-Sr Family Pass			44	224			35	234
<b>TOTAL</b>			581	3,473			692	3,839

Fifteen of thirty one days were either cloudy with a chance of rain or rained; six days above 70. High school boys golf practices Monday-Friday; Battle, Hickman, Rock Bridge, Tolton and Harrisburg. Each course hosted two high school golf matches. L.A. Nickell greens were aerified on Mon, March 13 and Lake of the Woods on Tues, March 28.

March 2017

PROGRAM TITLE	SESSIONS FY2016		PARTICIPATION FY2016		SESSIONS FY2017		PARTICIPATION FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>GOLF VOLUNTEERS</b> (not included in participation #'s)								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			0	0			0	0
<b>SENIOR PROGRAMS/OAK TOURS</b>								
<b>SENIOR PROGRAMS</b>								
Social Events	68	286	568	3,850	58	299	448	2,297
Crafts & Classes	97	340	1,570	5,798	86	331	1,005	5,779
Music & Bands	6	34	267	1,126	3	20	59	293
Oak Tours Trips / Social	1	3	26	70	2	6	67	120
<b>TOTAL SENIOR PROGRAMS</b>	<b>172</b>	<b>663</b>	<b>2,431</b>	<b>10,844</b>	<b>149</b>	<b>656</b>	<b>1,579</b>	<b>8,489</b>
Osher Spring Session opened with good numbers, several classes so large as to affect parking. Tours/Explorers doing well with good signup for upcoming trips. Mah Jongg/dominoes were missing participants through the month. Karaoke still very popular. In talking with participants, they are not coming because of lack of parking during their program time.								
<b>ADAPTED COMMUNITY RECREATION</b>								
<b>ADAPTED COMMUNITY RECREATION</b>								
Crafts / Ceramics	42	263	355	2,259	39	43	409	2,367
Social Activities	59	387	1,231	5,216	52	266	1,417	4,852
Walking Trips	0	0	0	0	0	6	0	13
Educational	86	373	777	3,352	87	196	836	2,431
<b>TOTAL ADAPTED COMMUNITY RECREATION</b>	<b>187</b>	<b>1,023</b>	<b>2,363</b>	<b>10,827</b>	<b>178</b>	<b>511</b>	<b>2,662</b>	<b>9,663</b>
Got kiln room/office moved. Exercise room is up and running. Adapted Dance went well and the annual Train Show was a success. Cooking classes are becoming popular. ACT has been coming in weekly.								
<b>CLASSES/SPECIAL EVENTS</b>								
<b>CLASSES</b>								
Preschool Classes	2	12	51	287	2	9	28	156
Youth Educational/Fitness Classes	43	227	420	2,331	32	196	435	2,380
Adult Educational/Fitness Classes	56	304	373	1,908	55	319	354	1,780
<b>TOTAL CLASSES</b>	<b>101</b>	<b>543</b>	<b>844</b>	<b>4,526</b>	<b>89</b>	<b>524</b>	<b>817</b>	<b>4,316</b>
Tae Kwon Do, Koryo Gumdo, Fencing and Aikido kids did not hold classes the week of Spring Break. Koryo Gumdo changed nights and moved to Hillcrest (Moss Bldg) now that Maplewood Barn is not available due to the Barn Theater.								
<b>SPECIAL EVENTS</b>								
Amphitheater	0	0	0	0	0	0	0	0
Family Fun Fests	0	0	0	0	0	0	0	0
Fourth of July	0	0	0	0	0	0	0	0
Heritage Festival	0	0	0	0	0	0	0	0
Maplewood Barn	12	12	328	328	9	9	269	269
Maplewood Home	0	0	0	0	0	0	0	0
Movies in Park	0	0	0	0	0	0	0	0
Special Events (not specifically listed above)	0	2	0	2,200	0	0	0	0
<b>TOTAL SPECIAL EVENTS</b>	<b>12</b>	<b>14</b>	<b>328</b>	<b>2,528</b>	<b>9</b>	<b>9</b>	<b>269</b>	<b>269</b>
The overall event numbers are down due to First Night/Eve Fest being cancelled. Department coordinated the children's activities at the event.								
<b>TOTAL CLASSES/SPECIAL EVENTS</b>	<b>113</b>	<b>557</b>	<b>1,172</b>	<b>7,054</b>	<b>98</b>	<b>533</b>	<b>1,086</b>	<b>4,585</b>
<b>RENTALS</b>								
<b>EXTERNAL RESERVATIONS</b>								
Douglass Amphitheatre - Occurred This Month					0	0	0	0
SL Amphitheatre - Occurred This Month	0	0	0	0	0	0	0	0
Hillcrest Community Center - Occurred This Month	0	0	0	0	0	0	0	0
Maplewood Barn - Occurred This Month	8	53	305	2,325	7	43	315	2,125
MKT Trailside Building - Occurred This Month					1	3	3	25
Moss Building - Occurred This Month	11	60	890	4,110	11	50	860	3,325
Riechmann - Occurred This Month	11	68	520	6,320	12	65	1535	6,655
Rock Quarry House - Occurred This Month	22	135	640	4,081	22	122	790	4,677
Moss Tours	5	22	8	51	3	18	7	43
Riechmann Tours	10	43	19	83	5	37	11	77
<b>TOTAL EXTERNAL RENTALS</b>	<b>67</b>	<b>381</b>	<b>2,382</b>	<b>16,970</b>	<b>61</b>	<b>338</b>	<b>3,521</b>	<b>16,927</b>
Number of rentals that occurred that month, not when the reservation was made.								
<b>INTERNAL RESERVATIONS</b>								
Douglass Amphitheatre - Occurred This Month	0	0			0	0		
SL Amphitheatre - Occurred This Month	0	0			0	0		
Maplewood Barn - Occurred This Month	0	1			1	24		
MKT Trailside Building - Occurred This Month	0	0			0	4		
Moss Building - Occurred This Month	45	139			50	302		
Riechmann - Occurred This Month	1	9			3	9		

March 2017

PROGRAM TITLE	SESSIONS FY2016		PARTICIPATION FY2016		SESSIONS FY2017		PARTICIPATION FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Rock Quarry House - Occurred This Month	0	5			0	0		
<b>TOTAL INTERNAL RENTALS</b>	<b>46</b>	<b>154</b>			<b>54</b>	<b>339</b>		
Participation numbers for internal rentals are included in program numbers (i.e., camp adventure, special events) not rental numbers. Do not want to duplicate participations.								
<b>TOTAL RENTALS</b>	<b>113</b>	<b>535</b>	<b>2,382</b>	<b>16,970</b>	<b>115</b>	<b>677</b>	<b>3,521</b>	<b>16,927</b>
<b>SENIOR/ADAPTED COMM RECREATION/CLASS/SPECIAL EVENTS VOLUNTEERS</b> (not included in participation #'s)								
79 Volunteers for Various Events/Programs			241.00	1,013.00			0.00	244.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>241.00</b>	<b>1,013.00</b>			<b>0.00</b>	<b>244.00</b>
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	<b>472</b>	<b>2,243</b>	<b>5,966</b>	<b>28,725</b>	<b>425</b>	<b>1,700</b>	<b>5,327</b>	<b>22,737</b>
<b>ADAPTIVE RECREATION/SPORTS</b>								
<b>ADAPTIVE RECREATION/SPORTS</b>								
Adapted Sports	16	46	416	1,552	12	93	300	1,731
Adapted Recreation	0	0	0	0	0	1	0	108
<b>TOTAL ADAPTIVE</b>	<b>16</b>	<b>46</b>	<b>416</b>	<b>1,552</b>	<b>12</b>	<b>94</b>	<b>300</b>	<b>1,839</b>
<b>ADAPTED SPORTS/SPECIAL OLYMPICS VOLUNTEERS</b> (not included in participation #'s)								
list each event under this heading			206.50	902.50			199.00	1,143.75
<b>TOTAL VOLUNTEER HOURS</b>			<b>206.50</b>	<b>902.50</b>			<b>199.00</b>	<b>1,143.75</b>
<b>ACTIVITY &amp; RECREATION CENTER</b>								
<b>Visits</b>								
Members/Daily Admissions			28,718	175,365			29,948	154,451
Special Admission/Coupons			96	385			101	538
<b>TOTAL VISITS</b>			<b>28,814</b>	<b>175,750</b>			<b>30,049</b>	<b>154,989</b>
<b>Members</b>								
Adult Annual			7	55			10	67
Adult Monthly			57	301			37	304
Adult Plus 1 Annual			18	120			18	112
Adult Plus 1 Monthly			66	356			52	482
Adult Multi Pass			37	311			43	338
Family Annual			10	225			51	222
Family Monthly			379	1,840			310	1,767
Sr. Annual			30	164			25	165
Sr. Annual Monthly			49	161			26	170
Sr. Couple			56	334			50	294
Sr. Couple Monthly			76	362			26	334
Sr. Multi Pass			26	254			49	302
Silver Sneakers							75	627
Youth Annual			0	1			0	2
Youth Monthly			5	13			2	19
Youth Multi Pass			0	48			7	64
30-day Youth			8	53			14	78
30-day Adult			155	1,077			145	868
30-day Adult Plus 1			114	716			82	568
30-day Family			204	1,383			253	1,627
30-day Senior			31	273			46	275
30-day Senior Couple			52	332			46	282
<b>TOTAL ARC MEMBERS</b>			<b>1,380</b>	<b>8,379</b>			<b>1,367</b>	<b>8,967</b>
<b>TOTAL ARC MEMBERSHIPS</b>			<b>700</b>	<b>4,691</b>			<b>0</b>	<b>4,441</b>
<b>ARC ROOM RENTALS</b>								
Patron Rentals	25	135	638	2,666	28	133	707	3,307
Parks & Recreation Use	27	157	0	0	34	161	0	0
City Department Use	2	9	0	75	0	6	0	198
Facility Lock-in	0	2	0	284	0	3	0	400
<b>TOTAL ARC ROOM RENTALS</b>	<b>54</b>	<b>303</b>	<b>638</b>	<b>3,025</b>	<b>62</b>	<b>303</b>	<b>707</b>	<b>3,905</b>
Participation numbers for internal rentals are included in program numbers (i.e., camp adventure, group fitness classes held in meeting rooms) not rental numbers.								
<b>ARC AQUATICS</b>								
ARC Instructional Swim	2	13	191	1,266	2	13	183	1,244
ARC Registration Classes	0	18	0	147	0	22	0	97
ARC Drop-In Classes	86	465	1,611	8,229	94	493	1,347	7,277

March 2017

PROGRAM TITLE	SESSIONS FY2016		PARTICIPATION FY2016		SESSIONS FY2017		PARTICIPATION FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
ARC Birthday Party Packages	13	98	305	2,352	20	94	470	2,350
ARC Birthday Room Rentals	6	23	215	745	7	27	240	931
ARC Aquatic Private Rentals	0	0	0	0	0	0	0	0
ARC Private Lessons	99	628	99	628	51	329	51	329
ARC Aquatic Rescues (not included)	0	5			1	9		
ARC Aquatic First Aid Assistance (not included)	0	25			6	31		
<b>TOTAL ARC AQUATICS</b>	<b>206</b>	<b>1,245</b>	<b>2,421</b>	<b>13,367</b>	<b>174</b>	<b>978</b>	<b>2,291</b>	<b>12,228</b>
<b>CHILD CARE SERVICES</b>								
ARC Kid Zone	52	257	457	2,515	50	285	325	1,604
ARC School's Out Day Camp	5	10	70	131	0	4	0	72
ARC Holiday Day Camp	0	4	0	69	5	9	90	160
Camp Adventure - Summer Day Camp	0	0	0	0	0	0	0	0
<b>TOTAL CHILD CARE SERVICES</b>	<b>57</b>	<b>271</b>	<b>527</b>	<b>2,715</b>	<b>55</b>	<b>298</b>	<b>415</b>	<b>1,836</b>
<b>ARC FITNESS</b>								
Drop-In Exercise Classes	159	940	2,876	17,376	160	938	3,116	18,028
Registration Classes	28	157	200	889	58	286	732	2,949
Specialty Classes	101	576	1,168	7,262	98	575	1,558	8,574
Personal Training Sessions Sold / Sales	74	844	\$ 2,340	\$ 26,810.00	177	1,072	\$ 5,490	\$ 34,378.00
<b>TOTAL ARC FITNESS</b>	<b>362</b>	<b>2,517</b>	<b>4,244</b>	<b>25,527</b>	<b>493</b>	<b>2,871</b>	<b>5,406</b>	<b>29,551</b>
<b>GENERAL RECREATION CLASSES</b>								
Basketball Camp	0	0	0	0	0	0	0	0
Home School P.E.	8	39	148	719	8	44	76	488
Recreation Classes	1	19	44	216	1	8	30	169
Bus/Van Reservations	12	100			13	84		
<b>TOTAL GENERAL RECREATION CLASSES</b>	<b>21</b>	<b>158</b>	<b>192</b>	<b>935</b>	<b>22</b>	<b>136</b>	<b>106</b>	<b>657</b>
<b>ARC VOLUNTEERS (not included in participation #'s)</b>								
Custodial Services			2.00	2.00			0.00	0.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>2.00</b>	<b>2.00</b>			<b>0.00</b>	<b>0.00</b>

MARCH 2017	PRIOR FY2016		CURRENT FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>CARE</b>				
<b>Traditional School Year Program</b>				
# of Trainee Applications Received	0	19	0	10
# of Trainees Who Worked Hours; unduplicated	5	10	3	3
Total # of Hours Worked	388.98	1,360.54	71.50	301.00
Total # of Work Sites		0		3
# of returning work sites (from last fiscal year)				3
# of new work sites (from last fiscal year)				0
<b>Art Gallery School Year Program</b>				
# of Trainee Applications Received	0	2	1	2
# of Trainees Who Worked Hours; unduplicated	2	2	2	4
Total # of Hours Worked	27.25	49.75	12.00	194.50
Total # of Work Sites		1		1
# of returning work sites (from last fiscal year)		1		1
# of new work sites (from last fiscal year)		0		0
<b>BCFR Year-Round Collaboration</b>				
# of Trainee Applications Received	1	4	3	5
# of Trainees Who Worked Hours; unduplicated	7	8	8	10
Total # of Hours Worked	291.75	1,290.25	372.75	1,790.25
Total # of Work Sites		0		10
# of returning work sites (from last fiscal year)				9
# of new work sites (from last fiscal year)				1
<b>City Apprentice Program</b>				
# of Trainee Applications Received			0	6
# of Trainees Who Worked Hours; unduplicated			0	0
Total # of Hours Worked			0.00	0.00



March 2017

PROGRAM TITLE	SESSIONS FY2016		PARTICIPATION FY2016		SESSIONS FY2017		PARTICIPATION FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Total # of Work Sites				0				
# of returning work sites (from last fiscal year)				0				
# of new work sites (from last fiscal year)				0				
<b>Traditional Summer Program</b>								
# of Trainee Applications Received	1	373	40	353				
# of Trainees Who Worked Hours; unduplicated	0	0	0	0				
Total # of Hours Worked	0.00	0.00	0.00	0.00				
Total # of Work Sites		84		0				
# of returning work sites (from last fiscal year)				0				
# of new work sites (from last fiscal year)				0				
<b>Art Gallery Summer Program</b>								
# of Trainee Applications Received	16	38	17	25				
# of Trainees Who Worked Hours; unduplicated	0	0	0	0				
Total # of Hours Worked	0.00	0.00	0.00	0.00				
Total # of Work Sites		1		1				
# of returning work sites (from last fiscal year)		1		1				
# of new work sites (from last fiscal year)		0		0				
<b>Programs/Workshops</b>								
# of Programs/Workshops Conducted			0	26				
# of Programs/Workshops Participants			0	43				
<b>Special Events</b>								
# of Programs/Workshops Conducted			0	7				
# of Programs/Workshops Participants			0	162				
<b>Interns/Volunteers</b>								
# of interns/volunteers	6	9	13	15				
Total # of hours volunteered	218	679	210.00	661.00				
New monthly report format for FY2017.								

<b>GRAND TOTAL VOLUNTEERS (Rec Services)</b>	<b>762</b>	<b>3,364</b>	<b>622</b>	<b>3,304</b>
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**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**March 2017**

**I. ADMINISTRATION**

- A. GCRA – Richardson Excavation constructed the concession building pad.
- B. Nifong – Adair Construction completed maintenance access, walkways and curbing. Adair's subcontractor, Windy Ridge, completed backfilling, seeding and placed straw.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed routine park maintenance.
    - a. Cleaned and checked restrooms on a regular basis.
    - b. Performed playground repairs, inspections, and mulched.
    - c. Performed maintenance on parks, ball field lighting, batting cages, and scoreboard systems.
    - d. Performed general park maintenance.
    - e. Performed aquatic repairs and inspections.
    - f. Refurbished park signs and park trash barrels.
    - g. Performed HVAC repairs and inspections.
    - h. Removed graffiti and repaired vandalism at various locations.
    - i. Dog parks: Refilled bags, cleaned, and checked sites.
  - 2. CCRA:
    - a. Rehung tennis court windscreens.
    - b. Repaired Dexheimer electrical vandalism.
    - c. Repaired RSC batting cage, beer cooler, and ice machine.
    - d. Repaired Antimi doors and water leaks at concession.
    - e. Repaired water leaks at soccer concession.
  - 3. Cosmo-Bethel: Rehung tennis court windscreens.
  - 4. Hickman:
    - a. Checked pool daily.
    - b. Replaced heater actuator.
  - 5. Albert-Oakland: Completed AOFAC ADA renovations.
  - 6. Douglass:
    - a. Painted basketball court lines.
    - b. Repaired pump room electrical.
    - c. Repaired electrical vandalism.
  - 7. Nifong:
    - a. Completed constructing new carriage shed.
    - b. Repair Collins walkway.
    - c. Moved tables and chairs at Maplewood Barn.
  - 8. Flat Branch: Installed double check valve.
  - 9. Legion: Repaired concession door.
  - 10. Fairview: Spread garden compost.
  - 11. Strawn: Moved chain gate.

12. Stephens:
  - a. Turned water falls on.
  - b. Replaced pump room heater and exhaust fan.
13. Armory:
  - a. Repaired doors.
  - b. Replaced basement exhaust fan.
14. Indian Hills:
  - a. Began ADA restroom remodel (50% complete).
  - b. Repaired dog fence.
15. TLRA: Repaired signage.
16. Hillcrest: Repaired HVAC.
17. PMC: Repaired vending machines.
18. Atkins:
  - a. Installed helmet racks, player benches, and bat racks.
  - b. Repaired water leaks.
  - c. Installed baby changing stations.
  - d. Repaired HVAC.
19. Trails: Replaced 15 boards on MKT bridge #8.
20. LOW:
  - a. Repaired clubhouse sink leak.
  - b. Installed new pump room plumbing and electrical.
  - c. Repaired golf cart shed fence and gate.
21. Events: Paquin Train Show.
22. Completed fire extinguisher inspections.

B. ARC Maintenance

1. Performed general repair of building fixtures. (40 hours)
  - a. Removed debris and trash on the front walkway.
  - b. Removed trash from building grounds as needed.
  - c. Rebuilt Sloan flush valve in men's locker room.
  - d. Replaced batteries in several sinks and toilet sensors.
  - e. Replaced a couple sink sensors.
  - f. Painted door jams.
  - g. Replaced flush valve solenoids.
  - h. Repaired basketball goal motor.
  - i. Cleaned vents.
  - j. Replaced tile in hallway.
  - k. Replaced water fountain filter.
  - l. Replaced door latch on birthday room doors.
2. Performed maintenance on aquatics. (25 hours)
  - a. Performed chemical checks of pool & spa.
  - b. Drained and cleaned therapy pool weekly.
  - c. Cleaned smoke detectors in the pool area.
  - d. Replaced ignitor in domestic boiler.
  - e. Replaced chlorine injectors to pool and spa.
  - f. Cleaned inline pump screens.
  - g. Replaced PVC pipe lines in pump rooms.
  - h. Adjusted flow to the spa filter.
  - i. Cleaned sump pump pit.

- j. Flushed spa and pool boiler.
- k. Unstopped lazy river bulkhead.
- l. Removed benches to be rebuilt and sealed.
- 3. Performed maintenance on PoolPak. (20 hours)
  - a. Performed daily monitoring of humidity and temperature of natatorium.
  - b. Programmed extra purges due to busy season.
  - c. Worked with Trane to replace compressor.
  - d. Cleaned coils.
  - e. Replaced filters.
- 4. Repaired fitness equipment. (40 hours)
  - a. Repaired True treadmill.
  - b. Repaired Sci Fit REX 7000.
  - c. Repaired Precor treadmill.
  - d. Replaced Helix circuit boards.
- 5. Replace light bulbs/ballasts. (30 hours)
  - a. Replaced three light ballasts in the hallway.
  - b. Replaced light ballast in gym corridor.
  - c. Replaced T-8 bulbs with LEDs in several areas.
  - d. Replaced entry way bulbs with LEDs.
  - e. Replaced two ballasts in fitness area.
  - f. Replaced ballasts in two can lights.
- 6. Performed maintenance and repaired HVAC. (30 hours)
  - a. Performed general maintenance & monitoring of R.T.U.'s 1, 2 & 3.
  - b. Fixed actuator on PoolPak.
  - c. Changed filters and greased bearings.
  - d. Changed VAV and FTU filters.
- 7. Collected daily readings and monitored equipment. (20 hours)

### **III. FLEET OPERATIONS**

- A. 9 Service calls performed.
- B. 8 Tires repaired.
- C. 11 Pieces of small power equipment repaired.
- D. 4 Freight shipments unloaded.
- E. 6 Mowers repaired.
- F. 4 Times – Mower PM maintenance performed.
- G. 10 Blades sharpened.
- H. 1 Golf cart repaired and/or serviced.
- I. 3 Times – Performed oil maintenance or dumping.
- J. 3 Times – Mixed and distributed gas cans.
- K. 2 Times – PMC carts prepped for service.
- L. Converted Polar Trak back to mower.
- M. Removed snow blades from two units and installed mower decks.
- N. Repaired fuel fill tube and support on truck 3111.
- O. Delivered and picked up cart for CPD at Hickman.

- P. Removed snow blade from gator.
- Q. Power-washed all mowers.
- R. Assembled and mounted ball field edger.
- S. Installed new clutch and u-joint on brush hog.
- T. Converted golf course terra roller from a hydraulic lift to an electric lift.

#### IV. **GOLF AND SPORTS TURF MANAGEMENT**

##### A. Lake of the Woods Golf Course

1. Performed routine course maintenance.
  - a. Cleaned shop. (5 hours)
  - b. Set up course, changed cups, moved tees, filled divots and removed trash. (32 hours)
  - c. Performed leaf blowing and removal. (4 hours)
  - d. Cleaned up branches and debris. (18 hours)
  - e. Completed edging of sprinkler heads. (21 hours)
  - f. Mowed all fringes. (8 hours)
  - g. Mowed greens. (15 hours)
  - h. Apply Primo-Prox to greens March 8th. (3 hours)
  - i. Sprayed liquid fertilizer 19-1-6 (10 gals) on greens March 24th. (3 hours)
  - j. Raked bunkers and added sand where needed. (18 hours)
  - k. Cut down path through woods at #10. (18 hours)
  - l. Aerified and topdressed greens, March 28. (40 hours)
  - m. Follow up dragging and blowing cores and sand. (9 hours)
  - n. Burned debris pile twice. (1 hour)
  - o. Started up outdoor restroom and cleaned. (2 hours)
  - p. Erected silt fence (1800 ft.) around driving range construction site. (18 hours)
  - q. Backfilled trench at #11. (2 hours)
2. Performed equipment maintenance.
  - a. Lapped #3235 reels. (1 hour)
  - b. Lapped #3002 reels. (1 hour)
  - c. Tire repairs on several mowers. (2 hours)

##### B. Sports Turf Management

1. Performed routine maintenance.
  - a. Mowed all necessary athletic fields for the month of March - initial mowing of the season. (100 hours)
  - b. Installed main water line for new irrigation pump at Atkins. (20 hours)
  - c. Installed backstop pads on all applicable fields in preparation of the upcoming season. (12 hours)
  - d. Topdressed Rainbow, Antimi Black and Gold Fields, and t-ball with red calcined clay. (16 hours)
  - e. Completed all necessary field preparations. (75 hours)
  - f. Set new irrigation pump at Atkins. (8 hours)
  - g. Rebuilt the mounds on Atkins Blue and Gold Fields. (30 hours)

- h. Cleaned up and removed all leaves from Rainbow Softball Center around fences. (20 hours)
- i. Drained and blew out irrigation system at Atkins Baseball Complex (below freezing temps early March). (6 hours)
- j. Pressurized the irrigation system at Atkins Baseball Complex. (3 hours)
- k. Repaired numerous irrigation leaks at Atkins Baseball Complex. (30 hours)
- l. Hauled in and added more rock to the fields at Atkins Baseball Complex. (30 hours)
- m. Put bases out at all applicable ball fields in preparation of the upcoming season. (30 hours)
- n. Put trash cans in all applicable dugouts. (30 hours)
- o. Painted foul lines at Oakland and Atkins. (4 hours)
- p. Started laying out and painting soccer for the spring season. (40 hours)
- q. Laid out and painted 2 soccer fields at Gans for Tolton High School. (10 hours)
- r. Laid out and painted 2 rugby fields at Scott Blvd. (10 hours)
- s. Sodded common areas around new concrete road at Atkins. (80 hours)
- 2. Other assignments.
  - a. Cleaned vehicles. (10 hours)
  - b. Cleaned and reorganized the sports turf barns and shop area. (20 hours)
  - c. Helped repair 4 major water leaks at L.A. Nickell Golf Course. (30 hours)

C. L.A. Nickell Golf Course

- 1. Performed routine course maintenance.
  - a. Mowed greens. (21 hours)
  - b. Prepared and set up course for play. (27 hours)
  - c. Cleaned shop. (8 hours)
  - d. Repainted signs. (4 hours)
  - e. Painted tee markers. (3 hours)
  - f. Performed leaf removal. (15 hours)
  - g. Cut and burned landscape grasses. (8 hours)
  - h. Sprayed lakes. (4 hours)
  - i. Aerated and topdressed greens. (32 hours)
  - j. Aerated and seeded range tees. (1 hour)
  - k. Aerated fairway lap around greens. (5 hours)
  - l. Mowed roughs. (30 hours)
  - m. Repaired holes in fence around cart area. (3 hours)
- 2. Performed equipment maintenance.
  - a. Sharpened reels and installed new bed knives on ball crew mower. (16 hours)
- 3. Other assignments.
  - a. Repaired three broken irrigation heads. (2 hours)

- b. Started installing stamped concrete pads around tee signs. (15 hours)

## **V. CONSTRUCTION**

- A. Atkins Ballfield Complex
  1. Graded, formed, and poured 5,000 square feet of concrete walkways, backstop pads, and service roads.
  2. Installed wiring to all 12 lighting poles on Red and Green Fields.
  3. Made all final connections on lighting poles and made operational.
  4. Removed 50 cubic yards of overburden and soil piles.
  5. Mounted scoreboards to steel I-beams and made ready for installation.
  6. Graded, formed, and poured concrete pad for irrigation pump.
  7. Installed electrical wiring for irrigation pump.
- B. Waters House Renovation
  1. Removed portions of exterior wood siding and made ready for new exterior siding.
  2. Removed garage window and reframed wall for installation of new exterior siding.
  3. Began installation of lighting, plugs, switches, and electrical finishes.
  4. Painted sheetrock in meeting room, entry area, hallway, and bathroom.
  5. Began hanging ceiling grid in bathroom hallway.
  6. Installed storage cabinets in meeting room.
  7. Began installation of kitchen cabinets.
  8. Installed concrete backer board in entry area, kitchen, hallway, and bathrooms.
  9. Leveled floors with floor leveler and made ready for tile install.
  10. Installed and grouted 500 square feet of floor tile.
  11. Sanded and cleaned hardwood floors in meeting and living room areas.
- C. Nifong Shelter
  1. Built steel rebar reinforcing cages for footings and columns.
  2. Graded pad for shelter.
  3. Dug, installed steel rebar reinforcing cages, and poured footings.
  4. Installed wood impression liners on concrete column forms.
  5. Installed steel rebar reinforcing cages, formed, and poured columns.
  6. Ordered and received steel I-beams for shelter structure.
  7. Ordered and received truss package for shelter structure.
  8. Established sub-grade of shelter pad using 75 tons of base rock.
  9. Mounted electrical panel and outlet boxes for shelter.
  10. Installed service electrical conduit to shelter.
- D. American Legion Archery Range
  1. Completed fabrication of steel hand railings.
  2. Delivered hand railings to powder coating contractor.

## **VI. NATURAL RESOURCES**

- A. Horticulture
  1. Planting and Construction
    - a. Completed first stage of construction at MLK. (160 hours)
    - b. Planted trees at new roundabouts. (18 hours)

- c. Graded and added stone seating at Smith Park. (8 hours)
- 2. Maintenance
  - a. Performed bed clean-up at various parks. (174 hours)
  - b. Worked in greenhouse. (88 hours)
  - c. Mulched parks. (168 hours)
  - d. Sprayed at various parks. (48 hours)
  - e. Cut ornamental grasses. (144 hours)
  - f. Performed curb cleanup at Stephens Lake Park (Welliver area) and ARC. (16 hours)
  - g. Cleaned cutout along Stephens Lake Park inner loop to drain. (4 hours)

B. Forestry

- 1. Planting and Watering
  - a. Planted. (65 hours)
  - b. Potted up grow bag trees. (18 hours)
- 2. Park Maintenance
  - a. Smith
    - i. Timber-axed field. (13 hours)
    - ii. Performed soil work and seeding around shelter. (65 hours)
    - iii. Removed trees and brush from Brown Station access. (6 hours)
    - iv. Pruned and removed cedars trees. (24 hours)
  - b. Indian Hills
    - i. Removed fencing from backyard of hole #11.
    - ii. Pruned limb from new home site on Shamrock. (6 hours)
  - c. Garth – Cleaned up dog park. (2 hours)
  - d. American Legion – Removed three trees damaged by storms. (24 hours)
  - e. Rock Quarry – Removed a storm-damaged spruce. (8 hours)
  - f. Woodshop – Milled lumber and built a bench. (46 hours)
  - g. Douglass – Removed tree protection fence. (3 hours)
  - h. Gans – Removed willow sprouts from detention basin. (3 hours)
  - i. Stephens
    - i. Added firewood to wood shed. (2 hours)
    - ii. Repaired wood fence around lake. (4 hours)
  - j. Grindstone Nature Area
    - i. Mowed and removed brush for bottomland woods restoration. (44 hours)
    - ii. Performed trail maintenance. (8 hours)
    - iii. Sprayed honeysuckle in burned area. (4 hours)
  - k. Nifong – Added rock to the trail below new shelter.
  - l. PMC
    - i. Moved container trees from straw barn. (6 hours)
    - ii. Cleaned up lot. (2 hours)
    - iii. Built arbor-cabaña. (32 hours)
  - m. Lange – Removed fallen tree. (4 hours)
  - n. Albert-Oakland – Hauled two loads of rock for disc golf course. (4 hours)



- o. Garth Nature Area – Removed fallen tree. (4 hours)
- 3. Trail Maintenance
  - a. Performed post storm trail inspections and tunnel cleaning. (84 hours)
  - b. MKT
    - i. Cleared and timber-axed route into bridge #8. (12 hours)
    - ii. Built temporary barricade on fence behind power plant. (6 hours)
  - c. Scott's Branch - Removed fallen tree. (4 hours)
- 4. Downtown
  - a. Performed tree grate maintenance. (9 hours)
  - b. Spread fertilizer and pre-emergent. (8 hours)
- 5. Performed equipment maintenance. (12 hours)
- 6. Tree Keepers
  - a. Worked on presentations for class. (12 hours)
  - b. Taught TreeKeepers Academy. (28 hours)
  - c. Prepared for tree potting project. (16 hours)
  - d. Potted up trees with volunteers. (16 hours)
- 7. Adopt-a-Trail
  - a. Set up supply cabinet. (8 hours)

## **VII. PARK RANGER**

- A. Meetings
  - 1. Judge Noce
- B. Training
  - 1. Robert Lemone Training Center/CPD in-service/CPR/Mental Illness/Bias Policing
  - 2. Stars at the Howard Building
  - 3. Park Security
  - 4. Power DMS on Mental Illness
- C. Investigations
  - Responded to the ARC
    - a. Visitor with a mental illness/CPD transported to UMC ER
    - b. 911 call/false
  - Responded to Bear Trail/Garth
    - a. Removal of clothing from a bench
  - Responded to Cosmo Park
    - a. Assisted ultimate Frisbee event with two golf cart issues
    - b. Building check at Antimi Concessions/not secured/reported
    - c. Building at Rainbow Softball Center/not secured/reported
    - d. Copper thefts in three shelters/CPD took report
  - Responded to Hillcrest Community Center
    - a. Employee locked out
  - Responded to Stephens Park
    - a. (2) Riechmann Pavilion with cooling issues
    - b. Alarm was not set and door unsecured
  - Responded to Ranger Station
    - a. Law alarm back room sensor/false

Responded to Twin Lakes Recreation Area

- a. Reported two dogs in vehicle under distress/dogs were not in distress/windows down at least six inches

D. Special Assignments

- 1. Checking emergency phones

E. Violations

- 1. Park Property (13)

- a. (1) Warning for hammock tied to trees in Cosmo-Bethel Park
- b. (1) Warning for removing town trees from woods in Cosmo Park
- c. (4) Warnings for climbing trees in Cosmo Park
- d. (4) Warnings for climbing on soccer board in Cosmo Park
- e. (1) Warning for cutting a tree in Martin Luther King Memorial at Battle Park
- f. (2) Warnings for hammock tied to in Stephens Lake Park

- 2. Sanitation (0)

- 3. Traffic (12)

- a. (1) Warning for vehicle off roadway in Albert-Oakland Park
- b. (1) Warning for parking in Atkins Park
- c. (1) Ticket issued for parking in Atkins Park
- d. (1) Warning for driving off roadway in Capen Park
- e. (2) Warnings for motorcyclist speeding in Cosmo Park
- f. (2) Warnings for parking in Cosmo Park
- g. (1) Warning for parking at Flat Branch Park
- h. (1) Warning for ATV on trail in Indian Hills Park
- i. (1) Abandoned vehicle tagged in Stephens Lake Park
- j. (1) Warning for parking in Stephens Lake Park

- 4. Recreational Activities (14)

- a. (2) Warnings for drones in Cosmo Park
- b. (1) Warning for camping in Field Park
- c. (1) Warning for camping in Kiwanis Park
- d. (1) Warning for drone in Rock Quarry Park
- e. (1) Warning for drone in Stephens Lake Park
- f. (4) Warnings for sleeping in women's restroom in Stephens Lake Park
- g. (2) Warnings for sleeping in men's restroom in Stephens Lake Park
- h. (2) Warnings for fishing in Twin Lakes Recreation Park Dog Park

- 5. Behavior (10)

- a. (3) Warnings for not wearing a helmet in Skate Park in Cosmo Park
- b. (2) Warnings for riding a bike in Skate Park in Cosmo Park
- c. (3) Warnings for pick-up games on soccer and/or football fields in Cosmo Park
- d. (1) Warning reminding being trespassed from Flat Branch Park for sleeping and conduct
- e. (1) Warning for dog in playground in Woodridge Park

- 6. Merchandising/Advertising (0)

7. Operating Policies (7)
  - a. (2) Warnings for being in Skate Park after sunset in Cosmo Park
  - b. (1) Warning for metal detecting in Gans Recreation Area without a permit
  - c. (3) Warnings for trespassing in Stephens Lake Park before opening
  - d. (1) Trespassing issued for continuing to camp in restroom in Stephens Lake Park
8. City Trails (36)
  - a. (1) Warning for dog off leash in Albert-Oakland Park
  - b. (1) Warning for dog off leash in Capen Park
  - c. (2) Warnings for dogs off leash in Cosmo-Bethel Park
  - d. (1) Warning for not keeping control of dog leash in Cosmo-Bethel Park
  - e. (7) Warnings for dogs off leash in Cosmo Park
  - f. (2) Warnings for not keeping control of dog leashes in Cosmo Park
  - g. (1) Warning for dog off leash in Garth Nature Area
  - h. (6) Warnings for dogs off leashes in undesignated area in Grindstone Nature Area
  - i. (1) Warning for not picking up dog waste in Grindstone Nature Area
  - j. (1) Warning for dog off leash in Rock Quarry Park
  - k. (7) Warnings for dogs off leashes in Stephens Lake Park
  - l. (1) Warning for not picking up dog waste in Stephens Lake Park
  - m. (3) Warnings for not picking up dog waste in Twin Lakes Recreation Area
  - n. (2) Warnings for dog off leash in Twin Lakes Recreation Area
9. Warrants (0)

*Park Ranger responded to 0% of requests for police response to park locations.*

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	259	388	318	321	162	0	1448
<i>Hours</i>							
PATROL	18	27	25.5	30.5	13	0	114
FOOT PATROL	2.5	8.5	6	12.5	6	0	35.5
BIKE OR 3 WHEELER	0	0	0	0	0	0	0
INVESTIGATIONS	0.5	0	2	1	3.5	0	7
OFFICE DUTY	4.5	3	3	1	4.5	0	16
LEAVE	0	0	8	10	9.5	0	27.5
MEETINGS	0	1.5	1	0	1	0	3.5
TRAINING	9	0	2.5	1	2.5	0	15
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>34.5</b>	<b>40</b>	<b>48</b>	<b>56</b>	<b>40</b>	<b>0</b>	<b>218.5</b>
<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>			<b>SERVICES</b>	<b>TOTALS</b>	
PARK PROPERTY	13	0			ASSIST CITIZEN	5	
SANITATION	0	0			ASSIST OTHER AGENCY	0	
TRAFFIC	11	1			BROCHURES / MAPS	0	
RECREATION ACTIVITIES	14	0			BUILDING CHECKS	362	
BEHAVIOR	10	0			FIRST AID	0	
MERCHANDISING/ADVERTISING	0	0			MAINTENANCE	26	
OPERATING POLICIES	7	0			MOTORISTS ASSIST	0	
CITY TRAILS	36	0			PARK INFOR/DIRECTION	80	
WARRANTS	0	0			RECOVERED PROPERT	2	
	0	0			WILDLIFE	0	
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
<b>TOTALS</b>	<b>91</b>	<b>1</b>			<b>TOTALS</b>	<b>475</b>	