**To: Community Development Commission**

**From: Randy Cole**

**Date: 1/9/2017**

**Subject: 1/11/2017 CDC Agenda Item Summary Memo**

**Overview**

This memo provides a summary of the 1/11/2017 CDC meeting agenda items requiring staff input.

**Agenda Item Summaries**

Public Hearing on Community Development Needs for the FY 2017 Program Year.

The CDC holds an annual Community Development Needs hearing for the current action plan year. This Community Development Needs hearing identifies needs for FY 2018 within the 2015-2019 Consolidated Plan. Any desired changes to the Consolidated Plan resulting from the Community Development Needs Hearing and associated survey must be considered and approved by the City Council at a public hearing.

Reports

*Expenditure Progress*

The CDC requested an update on expenditures associated with current projects. The City of Columbia met all CDBG and HOME expenditure thresholds as required by federal regulation. HOME Participating Jurisdictions (City of Columbia) are required to commit all HOME funds within 2 years of receiving funding and expend associated funds within 4 years of the commitment date(s). CDBG Grantees (City of Columbia) must have not more than 1.5 times its current year allocation in unexpended funds by November 1 of each calendar year. The City of Columbia met both CDBG and HOME requirements this past year.

FY 2016 agreements were executed in September/October 2016 and have associated deadlines of December 2017; therefore, staff is providing updates for FY 2015 expenditures. A majority of FY 2015 funded projects have expenditure deadlines of December 31, 2016, except for the Columbia Housing Authority’s Stuart Parker project and CMCA’s new home construction at 3603 Woodside Drive, due to these projects being 2 year projects.

Community Development Needs Survey

The City conducts an annual survey of community development needs to inform the City’s upcoming annual action plan. The purpose of this year’s community development needs survey is to ensure current 5-Year Consolidated Plan Needs and Goals are consistent with current community needs. The survey has been released to the public and 50 responses have been received thus far. City staff will keep the survey open through the end of April 2017.