

## DECEMBER 2017

PROGRAM TITLE	SESSIONS FY2017		PARTICIPATION FY2017		GAMES / CLASS SESSIONS FY2018		PARTICIPATION FY2018	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>	<b>972</b>	<b>4,291</b>	<b>39,601</b>	<b>138,672</b>	<b>1,049</b>	<b>4,640</b>	<b>57,845</b>	<b>162,249</b>
<b>DEPARTMENT ADMINISTRATION</b>								
Numbers are up this fiscal year due to adding more sections to the monthly report.								
<b>WEBTRAC - On-Line Program Registration</b>								
Activity Web Registrations			\$ 3,306.00	\$ 9,662.00			\$ 2,362.00	\$ 12,648.00
League Web Registrations			\$ -	\$ 944.40			\$ -	\$ 944.40
Total \$ Web Registrations			\$ 3,306.00	\$ 10,606.40			\$ 2,362.00	\$ 13,592.40
Total % of on-line \$ registrations			36.62%	12.70%			21.38%	25.67%
<b>Total \$ WebTrac Registrations</b>			<b>\$ 3,306.00</b>	<b>\$ 10,606.40</b>	n/a	n/a	<b>\$ 2,362.00</b>	<b>\$ 13,592.40</b>
<b>SPECIAL USE PERMITS</b>								
Applications Received - Month Received			4	24			6	32
Applications Approved - Month Approved			1	25			5	27
Events Held - Month Held			1	38			6	48
<b>Total Applications Approved</b>			<b>1</b>	<b>25</b>			<b>5</b>	<b>27</b>
In FY2012, Special Use Permits were only reported at the end of the fiscal year; September 2012. The figure reported for FY2012 is the total approved for FY2012.								
<b>RECREATION SERVICES ADMINISTRATION</b>								
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>								
YES Applicants Approved			42	107			20	78
YES Assistance Amount Given			\$ 2,422.90	\$ 6,546.50			\$ 1,422.85	\$ 4,224.70
<b>TOTAL YES APPLICANTS FOR SCHOLARSHIPS</b>			<b>42</b>	<b>107</b>			<b>20</b>	<b>78</b>
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>								
AFA Applicants Approved			11	37			8	\$ 30.00
AFA Assistance Amount Given			\$ 669.40	\$ 1,904.50			\$ 1,032.40	\$ 2,234.30
<b>TOTAL AFA APPLICANTS FOR SCHOLARSHIPS</b>			<b>11</b>	<b>37</b>			<b>8</b>	<b>30</b>
<b>TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED</b>			<b>53</b>	<b>144</b>			<b>28</b>	<b>108</b>
							10	
<b>TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED</b>			<b>18</b>	<b>44</b>				<b>30</b>
<b>TOTAL FINANCIAL ASSISTANCE AWARDED</b>			<b>\$ 3,092.30</b>	<b>\$ 8,451.00</b>			<b>\$ 2,455.25</b>	<b>\$ 6,459.00</b>
<b>TOTAL FINANCIAL ASSISTANCE REVOKED</b>								
<b>ADJUSTED FINANCIAL ASSISTANCE GIVEN</b>								
Awarded dollars that were not redeemed within 90 days were revoked. The funds not redeemed by the scholarship recipients are then re-allocated to another applicant. This allows the department to maximize funds.								
<b>DIVISION EVENT</b>								
Tiger Night of Fun	0	1	0	1,000	0	1	0	1,200
Friends of Parks Events	0	1	0	185	0	0	0	0
Theme Park Ticket Sales			24	91			0	70
<b>TOTAL DIVISION EVENTS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1,185</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1,200</b>
<b>DIVISION EVENT VOLUNTEERS (not included in participation #'s)</b>								
Tiger Night of Fun			0.00	0.00			0.00	0.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>
<b>SHELTER RESERVATIONS</b>								
Albert-Oakland #1 - Albert - Oakland Park	0	4	0	195	0	6	0	825
Albert-Oakland #2 - Albert - Oakland Park	1	10	20	590	0	5	0	840
Albert-Oakland #3 - Albert - Oakland Park	0	7	0	420	0	5	0	760
American Legion - American Legion Park	0	0	0	0	0	0	0	0
Antimi - Cosmo Recreation Area	0	11	0	360	0	10	0	260
Boonie View - Boonie View Park	0	2	0	60	0	1	0	6
Burford - Cosmo Recreation Area	0	16	0	1,070	0	9	0	775
C.K. Odor - Kiwanis Park (College Park Dr.)	0	3	0	140	0	3	0	115
Collins - Stephens Lake	0	25	0	815	0	27	0	1,614
Dexheimer - Cosmo Recreation Area	0	5	0	312	0	6	0	480
Douglass - Douglass Park	0	0	0	0	0	0	0	0

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Fairview - Fairview Park	0	7	0	205	0	3	0	65
Ficklin - Cosmo-Bethel Park	0	12	0	865	0	12	0	615
Garrison - Cosmo Recreation Area	0	2	0	40	0	0	0	0
George F. Harper - Nifong Park	0	1	0	60	0	4	0	225
Gordon - Stephens Lake	0	19	0	10,795	0	20	0	11,614
Happy Hollow - Stephens Lake	0	13	0	485	0	12	0	1,134
Harris - Cosmo Recreation Area	0	4	0	140	0	3	0	51
Indian Hills - Indian Hills Park	0	0	0	0	0	0	0	0
Island - Stephens Lake	0	7	0	65	0	3	0	12
Jay Dix Station	0	1	0	20	0	2	0	60
Lamb - Cosmo Recreation Area	0	16	0	1,475	0	13	0	1,275
Leech - Cosmo-Bethel Park	0	12	0	935	0	10	0	1,110
MLK - Martin Luther King, Jr Memorial Park	0	4	0	235	0	3	0	152
Nickell - Cosmo Recreation Area	0	12	0	775	0	9	0	970
Rock Quarry - Rock Quarry Park	0	8	0	275	0	9	0	435
Shepard - Shepard Boulevard Park	0	6	0	285	0	4	0	155
Smith - Norma Sutherland Smith Park					0	2	0	110
Talbert Thurston - Kiwanis Park (Maplewood Dr.)	0	0	0	0	0	0	0	0
Twin Lakes Recreation Area	0	7	0	425	0	7	0	555
Waters-Moss Wildlife Area					0	4	0	200
<b>TOTAL SHELTER RESERVATIONS</b>	<b>1</b>	<b>214</b>	<b>20</b>	<b>21,042</b>	<b>0</b>	<b>192</b>	<b>0</b>	<b>24,413</b>
Number of rentals that occurred; not reservations made								
<b>SPORTS PROGRAMMING</b>								
<b>YOUTH SPORTS</b>								
Youth Basketball	0	0	0	0	0	0	0	0
Youth Baseball/Softball	0	21	0	504	0	12	0	288
Youth Football	0	60	0	1,560	0	40	0	1,472
Youth Soccer	0	173	0	3,806	0	108	0	2,376
Youth Lacrosse	0	0	0	0	0	0	0	0
Youth Volleyball	6	14	72	168	0	0	0	0
Youth Archery	0	0	0	0	0	3	0	45
Other Youth Sports	0	0	0	0	0	0	0	0
<b>TOTAL YOUTH SPORTS</b>	<b>6</b>	<b>268</b>	<b>72</b>	<b>6,038</b>	<b>0</b>	<b>163</b>	<b>0</b>	<b>4,181</b>
<b>WOMEN'S SPORTS</b>								
Women's Volleyball	0	0	0	0	0	0	0	0
Women's Softball	0	0	0	0	0	0	0	0
Women's Basketball	0	0	0	0	0	0	0	0
Women's Soccer	0	0	0	0	0	0	0	0
Other Women's Sports	0	0	0	0	0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MEN'S SPORTS</b>								
Men's Volleyball	0	0	0	0	0	0	0	0
Men's Softball	0	117	0	2,574	0	120	0	2,640
Men's Basketball	21	36	420	720	18	36	360	540
Men's Baseball	0	0	0	0	0	0	0	0
Other Men's Sports	0	0	0	0	0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>21</b>	<b>153</b>	<b>420</b>	<b>3,294</b>	<b>18</b>	<b>156</b>	<b>360</b>	<b>3,180</b>
<b>CO-REC SPORTS</b>								
Coed Archery	0	0	0	0	0	0	0	0
Coed Volleyball	15	64	180	768	12	24	144	288
Coed Softball	0	73	0	1,606	0	61	0	1,342
Coed Tennis	0	0	0	0	0	0	0	0
Coed Kickball	0	27	0	594	0	8	0	176
Other Co-Rec Sports	0	0	0	0	0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>15</b>	<b>164</b>	<b>180</b>	<b>2,968</b>	<b>12</b>	<b>93</b>	<b>144</b>	<b>1,806</b>
<b>FACILITY USAGE</b>								
Private Tournament Rentals	0	11			0	5		

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Fields Used:								
Antimi	0	8			0	4		
Rainbow	0	17			0	22		
Legion	0	0			0	0		
Oakland	0	2			0	2		
Atkins	0	6			0	0		
Schools	0	0			0	0		
Soccer	0	29			0	22		
Football	0	2			0	0		
Lacrosse	0	0			0	0		
Gym	0	0			0	0		
<b>TOTAL NUMBER OF FIELDS USED</b>	<b>0</b>	<b>64</b>			<b>0</b>	<b>50</b>		
<b>TOTAL RAINBOW CONCESSIONS</b>	<b>0</b>	<b>21</b>	<b>\$ -</b>	<b>\$ 16,651.00</b>	<b>0</b>	<b>17</b>	<b>\$ -</b>	<b>\$ 11,857.00</b>
<b>TOTAL ATKINS CONCESSIONS</b>	<b>0</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 1,999.00</b>	<b>0</b>	<b>1</b>	<b>\$ -</b>	<b>\$ 642.00</b>
<b>TOTAL SPORTS PROGRAMMING</b>	<b>42</b>	<b>585</b>	<b>672</b>	<b>12,300</b>	<b>30</b>	<b>412</b>	<b>504</b>	<b>9,167</b>
<b>SPORT PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
Effective 10/12 - Sports Staff will be managing the Concession Operations at Rainbow and Atkins. Atkins opened in July 2012.								
<b>FITNESS/TRAIL PROGRAMMING</b>								
<b>FITNESS/TRAIL</b>								
Biking Classes	0	5	0	5	0	3	0	3
Running/Walking Classes	0	6	0	66	3	8	48	124
Special Events	0	1	0	273	1	2	125	377
<b>TOTAL FITNESS/TRAILS</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>344</b>	<b>4</b>	<b>13</b>	<b>173</b>	<b>504</b>
StoneGrinder 7K Trail Run on December 2.								
<b>FITNESS/TRAIL PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading			0	351.00			33	408.25
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>351.00</b>			<b>33</b>	<b>408.25</b>
<b>GET ABOUT COLUMBIA PROGRAMMING (non-motorized transportation)</b>								
<b>GET ABOUT COLUMBIA</b>								
Classes	1	5	10	38	0	3	0	5
Special Events	0	11	0	271	1	9	63	264
<b>TOTAL GET ABOUT</b>	<b>1</b>	<b>16</b>	<b>10</b>	<b>309</b>	<b>1</b>	<b>12</b>	<b>63</b>	<b>269</b>
Effective 12/12 - PR department began offering educational classes/programs funded by the Non-Motorized Grant managed by City of Columbia Public Works Department.								
<b>GET ABOUT COLUMBIA PROGRAM VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading			0	6.00			0	41.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>6.00</b>			<b>0</b>	<b>41.00</b>
<b>COMMUNITY RECREATION</b>								
<b>COMMUNITY RECREATION PROGRAMS</b>								
Classes	57	274	1,207	4,241	98	339	1,586	5,245
After-School Program	88	288	1,605	4,065	65	235	1,125	3,397
Groups	14	82	36	512	4	39	26	381
Camps	0	0	0	0	0	0	0	0
Special Events	2	8	50	585	3	10	387	1,390
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>161</b>	<b>652</b>	<b>2,898</b>	<b>9,403</b>	<b>170</b>	<b>623</b>	<b>3,124</b>	<b>10,413</b>
<b>DOUGLASS GYM PROGRAMS</b>								
Classes	16	23	195	253	15	50	150	700
Special Events	1	1	95	95	1	1	25	25
<b>DOUGLASS PARK PROGRAMS</b>								
Sports	0	0	0	0	0	0	0	0
Special Events	0	0	0	0	0	0	0	0

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL DOUGLASS AREA *</b>	17	24	290	348	16	51	175	725
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	178	676	3,188	9,751	186	674	3,299	11,138
<b>Meetings (not included participation totals)</b>								
Show-Me Your Recovery	0	4	145	217	5	8	151	405
Frederick Douglass Coalition	0	0	0	0	0	0	0	0
Blue Thunder Track Club Board Meeting	0	0	0	0	0	0	0	0
Blind Boone Board	0	0	0	0	0	0	0	0
Douglass Athletic Association	0	0	0	0	0	0	0	0
MLK Commission	0	0	0	0	0	0	0	0
Black & White Ball Committee	0	0	0	0	0	0	0	0
<b>Rentals (not included participation totals)</b>								
Gymnasium	10	20	180	455	12	12	275	555
Conference Room	4	11	100	230	4	10	40	240
Classroom	2	7	90	195	3	12	100	375
Aerobic Studio	4	6	100	124	1	8	75	275
<b>COMMUNITY RECREATION VOLUNTEERS (not included in participation #'s)</b>								
Community Service; Program Assistance			166.25	715.75			154.00	964.25
<b>TOTAL VOLUNTEER HOURS</b>			166.25	715.75			0.00	964.25
<b>AQUATICS - OUTDOOR &amp; HICKMAN POOL</b>								
<b>HICKMAN POOL</b>								
Hickman Exercise	5	13	54	187	4	13	58	191
Hickman Instructional Swim	0	8	0	86	0	7	0	341
Hickman Private Rental	0	3	0	77	0	2	0	53
Hickman Special Groups	0	0	0	0	0	0	0	0
Hickman Aquatic Rescues	0	0			0	0		
Hickman Aquatic First Aid Assistance	0	0			0	0		
<b>TOTAL HICKMAN POOL</b>	5	24	54	350	4	22	58	585
<b>DOUGLASS AQUATIC CENTER - OUTDOOR</b>								
Douglass Recreational Swim								
Douglass Day Care								
Douglass Private Rental								
Douglass Special Programs								
Douglass Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Douglass Aquatic Rescues								
Douglass Aquatic First Aid Assistance								
<b>TOTAL DOUGLASS AQUATIC CTR</b>	0	0	0	0	0	0	0	0
<b>ALBERT-OAKLAND FAMILY AQUATIC CENTER</b>								
Albert-Oakland Recreational Swim								
Albert-Oakland Day Care								
Albert-Oakland Exercise								
Albert-Oakland Private Rental								
Albert-Oakland Special Programs								
Albert-Oakland Instructional Swim								
Albert-Oakland Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Albert-Oakland Aquatic Rescues								
Albert-Oakland First Aid Assistance								
<b>TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR</b>	0	0	0	0	0	0	0	0
<b>LAKE OF THE WOODS POOL</b>								
Lake of the Woods Recreational Swim								
Lake of the Woods Day Care								
Lake of the Woods Exercise								
Lake of the Woods Private Rental								
Lake of the Woods Special Programs								
Lake of the Woods Instructional Swim								

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Lake of the Woods Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lake of the Woods Aquatic Rescues								
Lake of the Woods First Aid Assistance								
<b>TOTAL LAKE OF THE WOODS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>								
Pirates' Recreational Swim								
Pirates' Day Care								
Pirates' Landing Private Rental								
Pirates' Landing Special Programs								
Pirates' Landing Instructional Swim								
Pirates' Landing Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pirates' Landing Aquatic Rescues								
Pirates' Landing Aquatic First Aid Assistance								
<b>TOTAL PIRATES' LANDING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COLUMBIA SWIM CLUB</b>			<b>1,533</b>	<b>4,701</b>			<b>952</b>	<b>3,419</b>
<b>TOTAL AQUATIC PARTICIPATION</b>	<b>128</b>	<b>511</b>	<b>3,077</b>	<b>10,773</b>	<b>141</b>	<b>583</b>	<b>2,436</b>	<b>9,729</b>
<b>TOTAL ALBERT-OAKLAND CONCESSION</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL DOUGLASS CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL LOW CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL AQUATIC OUTDOOR POOL CONCESSIONS</b>			\$ -	\$ -			\$ -	\$ -
<b>TOTAL AQUATIC RESCUES (ARC not included)</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>		
<b>TOTAL FIRST AID ASSISTANCE (ARC not included)</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>		
<b>OUTDOOR/HICKMAN AQUATIC VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>GOLF, CONCESSIONS</b>								
<b>NICKELL GOLF</b>								
Nickell Golf Tournament	0	0	0	0	0	0	0	0
Nickell Days Open/Total Dollar Amount	20.5	80.50	\$ 8,300.00	\$ 88,426.00	20.0	79.00	\$ 15,053.00	\$ 89,324.00
Nickell Pass Rounds			414	2,378			536	2,442
Nickell Weekday's Open/ 18 Hole Green Fee Rounds	14.0	56.00	85	865	15.0	57.00	90	775
Nickell Weekday's Open/ 9 Hole Green Fee Rounds			46	671			67	526
Nickell Weekend Days Open/ 18 Hole GF Rounds	5.0	23.00	22	823	5.0	22.00	128	664
Nickell Weekend Days Open/ 9 Hole GF Rounds			4	156			19	118
Nickell Total Rounds			571	4,893			840	4,525
Nickell Golf Lessons	0.0	0.00	0	0	0.0	0.00	0	0
Nickell Driving Range Open/Buckets Sold	20.5	80.50	72	926	20.0	77.00	117	729
Nickell Carts 9 Hole			37	769			95	714
Nickell Carts 18 Hole			65	1,328			173	1,226
<b>TOTAL NICKELL GOLF</b>			<b>643</b>	<b>5,819</b>			<b>957</b>	<b>5,254</b>
<b>LAKE OF THE WOODS GOLF</b>								
Lake of the Woods Tournament	0	0	0	0	0	0	0	0
LOW Total Days Open/Dollar Amount	19.5	79.50	\$ 4,036.00	\$ 75,079.00	17.0	75.00	\$ 14,719.00	\$ 67,881.00
LOW Pass Rounds			361	2,076			406	1,632
LOW Weekday's Open/ 18 Hole Green Fee Rounds	14.5	56.50	37	750	12.0	54.00	163	881
LOW Weekday's Open/ 9 Hole Green Fee Rounds			30	369			26	270
LOW Weekend Days Open/ 18 Hole GF Rounds	5.0	23.00	29	769	5.0	21.00	84	544

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LOW Weekend Days Open/ 9 Hole GF Rounds			5	37			19	73
LOW Total Rounds			101	3,721			698	2,724
LOW Carts 9 Hole			41	565			50	394
LOW Carts 18 Hole			28	1,204			211	1,245
<b>TOTAL LAKE OF THE WOODS GOLF</b>			<b>101</b>	<b>3,721</b>			<b>698</b>	<b>2,724</b>
<b>TOTAL GOLF</b>			<b>744</b>	<b>9,540</b>			<b>1,655</b>	<b>7,978</b>
<b>GOLF SEASON PASS USE BY TYPE</b>								
<b>L.A. NICKELL</b>								
Rd Played-Adult Plus One Pass			195	1,022			238	1,090
Rd Played-Individual Pass			117	634			66	313
Rd Played-Young Adult Pass			0	0			4	8
Rd Played-Junior Pass			0	10			0	5
Rd Played-Senior Pass			97	619			204	893
Rd Played-Sr Family Pass			5	93			24	129
<b>TOTAL</b>			<b>414</b>	<b>2,378</b>			<b>536</b>	<b>2,438</b>
<b>LAKE OF THE WOODS</b>								
Rd Played-Adult Plus One Pass			54	337			86	230
Rd Played-Individual Pass			36	204			43	188
Rd Played-Young Adult Pass			4	19			1	5
Rd Played-Junior Pass			1	4			0	3
Rd Played-Senior Pass			254	1,360			250	1,102
Rd Played-Sr Family Pass			12	152			26	104
<b>TOTAL</b>			<b>361</b>	<b>2,076</b>			<b>406</b>	<b>1,632</b>
Warmer than average in the beginning of the month. Colder than average in the end of the month.								
<b>GOLF VOLUNTEERS</b> (not included in participation #'s)								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>SENIOR PROGRAMS/OAK TOURS</b>								
<b>SENIOR PROGRAMS</b>								
Social Events	41	145	293	1,111	42	162	390	1,390
Crafts & Classes	9	150	121	2,923	14	178	138	3,532
Music & Bands	4	10	74	167	4	11	10	42
Oak Tours Trips / Social	1	4	22	53	1	6	44	166
<b>TOTAL SENIOR PROGRAMS</b>	<b>55</b>	<b>309</b>	<b>510</b>	<b>4,254</b>	<b>61</b>	<b>357</b>	<b>582</b>	<b>5,130</b>
Holidays and weather meant fewer sessions/attendees at the end of the month. Good Trips in December. Programs doing well.								
<b>ADAPTED COMMUNITY RECREATION</b>								
<b>ADAPTED COMMUNITY RECREATION</b>								
Crafts / Ceramics	30	108	331	1,140	37	118	409	1,291
Social Activities	45	129	766	2,152	43	138	671	2,148
Walking Trips	0	6	0	13	0	0	0	0
Educational	22	66	323	975	43	213	505	2,297
<b>TOTAL ADAPTED COMMUNITY RECREATION</b>	<b>97</b>	<b>309</b>	<b>1,420</b>	<b>4,280</b>	<b>123</b>	<b>469</b>	<b>1,585</b>	<b>5,736</b>
Started makin medals for the ROC run. Finished pirds for presentation of Parks & Recreation retirees. At least three groups come in on a weekly basis. Smithton came for Christmas gifts. Woodhaven Light Tour and Paquin Light tour were packed. Christmas Bingo was a hit.								
<b>CLASSES/SPECIAL EVENTS</b>								
<b>CLASSES</b>								
Preschool Classes	3	4	51	69	1	3	44	85
Youth Educational/Fitness Classes	13	82	178	941	13	82	193	1,060
Adult Educational/Fitness Classes	29	136	155	736	30	157	165	997
<b>TOTAL CLASSES</b>	<b>45</b>	<b>222</b>	<b>384</b>	<b>1,746</b>	<b>44</b>	<b>242</b>	<b>402</b>	<b>2,142</b>
Cookies with Santa morning session was well attended, evening session was canceled. Tae Kwon Do had annual end-of-year demo and holiday party. There are no classes for most of December, however, classes resume in January.								
<b>SPECIAL EVENTS</b>								
Amphitheater	0	0	0	0	0	0	0	0
Family Fun Fests	0	0	0	0	0	0	0	0
Fourth of July	0	0	0	0	0	0	0	0

## DECEMBER 2017

PROGRAM TITLE	SESSIONS FY2017		PARTICIPATION FY2017		GAMES / CLASS SESSIONS FY2018		PARTICIPATION FY2018	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Heritage Festival	0	0	0	0	0	0	0	0
Maplewood Barn	0	0	0	0	0	0	0	0
Maplewood Home	0	0	0	0	0	0	0	0
Movies in Park	0	0	0	0	0	0	0	0
Special Events (not specifically listed above)	0	0	0	0	0	0	0	0
<b>TOTAL SPECIAL EVENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CLASSES/SPECIAL EVENTS</b>	<b>45</b>	<b>222</b>	<b>384</b>	<b>1,746</b>	<b>44</b>	<b>242</b>	<b>402</b>	<b>2,142</b>
<b>RENTALS</b>								
<b>EXTERNAL RESERVATIONS</b>								
Douglass Amphitheatre - Occurred This Month	0	0	0	0	0	1	0	15
SL Amphitheatre - Occurred This Month	0	0	0	0	0	2	0	50
Hillcrest Community Center - Occurred This Month	0	0	0	0	0	0	0	0
Maplewood Barn - Occurred This Month	8	26	295	1,320	11	43	555	1,932
MKT Trailside Building - Occurred This Month	0	2	0	22	0	2	0	20
Moss Building - Occurred This Month	8	27	585	1,435	13	34	905	2,785
Riechmann - Occurred This Month	13	47	1545	4,760	8	28	850	2,603
Rock Quarry House - Occurred This Month	24	71	960	2,845	28	73	1060	2,849
Waters House - Occurred This Month					11	30	385	925
Moss Tours	2	8	6	20	0	0	0	0
Riechmann Tours	4	13	7	27	1	11	2	28
<b>TOTAL EXTERNAL RENTALS</b>	<b>59</b>	<b>194</b>	<b>3,398</b>	<b>10,429</b>	<b>72</b>	<b>224</b>	<b>3,757</b>	<b>11,207</b>
Number of rentals that occurred that month, not when the reservation was made.								
<b>INTERNAL RESERVATIONS</b>								
Douglass Amphitheatre - Occurred This Month	0	0			0	0		
SL Amphitheatre - Occurred This Month	0	0			0	0		
Maplewood Barn - Occurred This Month	4	14			1	9		
MKT Trailside Building - Occurred This Month	0	4			0	1		
Moss Building - Occurred This Month	39	149			15	98		
Riechmann - Occurred This Month		1			4	5		
Rock Quarry House - Occurred This Month	2	2			0	0		
Waters House - Occurred This Month					35	95		
<b>TOTAL INTERNAL RENTALS</b>	<b>45</b>	<b>170</b>			<b>55</b>	<b>208</b>		
Participation numbers for internal rentals are included in program numbers (i.e, summer day camp, special events) not rental numbers. Do not want to duplicate participations.								
<b>TOTAL RENTALS</b>	<b>104</b>	<b>364</b>	<b>3,398</b>	<b>10,429</b>	<b>127</b>	<b>432</b>	<b>3,757</b>	<b>11,207</b>
<b>SENIOR/ADAPTED COMM RECREATION/CLASS/SPECIAL EVENTS VOLUNTEERS (not included in participation #'s)</b>								
117 Volunteers for Various Events/Programs			42.00	255.00			102.00	291.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>42.00</b>	<b>255.00</b>			<b>102.00</b>	<b>291.00</b>
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	<b>197</b>	<b>840</b>	<b>2,314</b>	<b>10,280</b>	<b>228</b>	<b>1,068</b>	<b>2,569</b>	<b>13,008</b>
<b>ADAPTIVE RECREATION/SPORTS</b>								
<b>ADAPTIVE RECREATION/SPORTS</b>								
Adapted Sports	12	41	147	760	18	49	192	784
Adapted Recreation	0	0	0	0	7	15	130	292
<b>TOTAL ADAPTIVE</b>	<b>12</b>	<b>41</b>	<b>147</b>	<b>760</b>	<b>25</b>	<b>64</b>	<b>322</b>	<b>1,076</b>
<b>ADAPTED SPORTS/SPECIAL OLYMPICS VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading			51.50	521.50			71.90	527.55
<b>TOTAL VOLUNTEER HOURS</b>			<b>51.50</b>	<b>521.50</b>			<b>71.90</b>	<b>527.55</b>
<b>ACTIVITY &amp; RECREATION CENTER</b>								
<b>Visits</b>								
Members/Daily Admissions			24,717	68,568			32,401	80,783
Special Admission/Coupons			102	280			121	242
<b>TOTAL VISITS</b>			<b>24,819</b>	<b>68,848</b>			<b>32,522</b>	<b>81,025</b>

DECEMBER 2017

PROGRAM TITLE	SESSIONS FY2017		PARTICIPATION FY2017		GAMES / CLASS SESSIONS FY2018		PARTICIPATION FY2018	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>Members</b>								
Adult Annual			8	20			5	18
Adult Monthly			75	150			42	121
Adult Plus 1 Annual			20	46			12	44
Adult Plus 1 Monthly			120	248			48	164
Adult Multi Pass			89	160			80	182
Family Annual			18	75			30	57
Family Monthly			442	860			252	637
Senior Annual			21	74			21	68
Senior Annual Monthly			23	83			19	77
Senior Couple			46	128			22	80
Senior Couple Monthly			112	198			44	134
Senior Multi Pass			64	153			61	164
Silver Sneakers							2,101	2,174
Youth Annual			0	1			1	3
Youth Monthly			5	8			2	6
Youth Multi Pass			25	32			28	44
30-day Youth			12	32			11	46
30-day Adult			147	403			135	437
30-day Adult Plus 1			108	266			64	184
30-day Family			253	685			209	573
30-day Senior			56	143			520	611
30-day Senior Couple			36	122			22	80
<b>TOTAL ARC MEMBERS</b>			<b>1,680</b>	<b>3,887</b>			<b>3,729</b>	<b>5,904</b>
<b>TOTAL ARC MEMBERSHIPS</b>			<b>936</b>	<b>2,165</b>			<b>0</b>	<b>1,343</b>
<b>ARC ROOM RENTALS</b>								
Patron Rentals	16	62	509	1,445	20	63	400	989
Parks & Recreation Use	23	68	0	0	24	77	0	0
City Department Use	1	5	48	168	0	1	0	20
Facility Lock-in	1	2	50	350	1	3	50	635
<b>TOTAL ARC ROOM RENTALS</b>	<b>41</b>	<b>137</b>	<b>607</b>	<b>1,963</b>	<b>45</b>	<b>144</b>	<b>450</b>	<b>1,644</b>
Participation numbers for internal rentals are included in program numbers (i.e., camp CoMo Kidz, group fitness classes held in meeting rooms) not rental numbers.								
<b>ARC AQUATICS</b>								
ARC Instructional Swim	0	5	0	451	0	4	0	369
ARC Registration Classes	0	10	0	44	0	6	0	44
ARC Drop-In Classes	81	241	994	3,423	86	270	1,076	3,772
ARC Birthday Party Packages	11	44	275	1,150	9	47	240	1,210
ARC Birthday Room Rentals	5	13	195	480	4	6	72	102
ARC Aquatic Private Rentals	0	0	0	0	0	0	0	0
ARC Private Lessons	26	174	26	174	38	228	38	228
ARC Aquatic Rescues (not included)	0	3			1	2		
ARC Aquatic First Aid Assistance (not included)	5	13			9	15		
<b>TOTAL ARC AQUATICS</b>	<b>123</b>	<b>487</b>	<b>1,490</b>	<b>5,722</b>	<b>137</b>	<b>561</b>	<b>1,426</b>	<b>5,725</b>
<b>CHILD CARE SERVICES</b>								
ARC Kid Zone	49	145	215	686	25	118	279	785
ARC School's Out Day Camp	0	2	0	36	0	2	0	13
ARC Holiday Day Camp	4	4	70	70	3	3	47	47
Camp Adventure - Summer Day Camp	0	0	0	0	0	0	0	0
<b>TOTAL CHILD CARE SERVICES</b>	<b>53</b>	<b>151</b>	<b>285</b>	<b>792</b>	<b>28</b>	<b>123</b>	<b>326</b>	<b>845</b>
<b>ARC FITNESS</b>								
Drop-In Exercise Classes	150	476	2,813	8,595	172	545	3,815	11,918
Registration Classes	28	104	144	874	52	138	8,660	9,759
Specialty Classes	91	285	1,358	4,080	94	295	1,477	4,456
Personal Training Sessions Sold / Sales	78	520	\$ 2,625	17,176	72	650	\$ 2,245	\$ 21,144
<b>TOTAL ARC FITNESS</b>	<b>347</b>	<b>1,385</b>	<b>4,315</b>	<b>13,549</b>	<b>390</b>	<b>1,628</b>	<b>13,952</b>	<b>26,133</b>



DECEMBER 2017

PROGRAM TITLE	SESSIONS FY2017		PARTICIPATION FY2017		GAMES / CLASS SESSIONS FY2018		PARTICIPATION FY2018	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>GENERAL RECREATION CLASSES</b>								
Basketball Camp	0	0	0	0	0	0	0	0
Home School P.E.	6	20	30	176	3	14	24	143
Recreation Classes	0	2	0	65	0	2	0	34
Bus/Van Reservations	8	50			13	46		
<b>TOTAL GENERAL RECREATION CLASSES</b>	<b>14</b>	<b>72</b>	<b>30</b>	<b>241</b>	<b>16</b>	<b>62</b>	<b>24</b>	<b>177</b>
<b>ARC VOLUNTEERS (not included in participation #'s)</b>								
Custodial Services			0.00	0.00			0.00	0.00
<b>TOTAL VOLUNTEER HOURS</b>			<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>
All existing Silver Sneakers Memberships are renewed in December. Group Exercise Room was closed for floor refinishing the week of Christmas.								

CARE	PRIOR FY2016		CURRENT FY2017	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>Traditional School Year Program</b>				
# of Trainee Applications Received	2	6	2	6
# of Trainees Who Worked Hours; unduplicated	2	2	10	14
Total # of Hours Worked	54.00	54.00	345.75	771.75
Total # of Work Sites		2		9
# of returning work sites (from last fiscal year)		2		7
# of new work sites (from last fiscal year)		0		2
<b>Art Gallery School Year Program</b>				
# of Trainee Applications Received	0	0	0	0
# of Trainees Who Worked Hours; unduplicated	4	4	0	0
Total # of Hours Worked	56.50	154.50	0.00	0.00
Total # of Work Sites		1		0
# of returning work sites (from last fiscal year)		1		0
# of new work sites (from last fiscal year)		0		0
<b>BCFR Year-Round Collaboration</b>				
# of Trainee Applications Received	0	1	2	3
# of Trainees Who Worked Hours; unduplicated	9	9	6	9
Total # of Hours Worked	295.50	856.50	218.75	668.75
Total # of Work Sites		8		4
# of returning work sites (from last fiscal year)		8		4
# of new work sites (from last fiscal year)		0		0
<b>City Apprentice Program</b>				
# of Trainee Applications Received	1	2	1	4
# of Trainees Who Worked Hours; unduplicated	0	0	1	1
Total # of Hours Worked	0.00	136.00	126.00	390.00
Total # of Work Sites		0		1
# of returning work sites (from last fiscal year)		0		1
# of new work sites (from last fiscal year)		0		0
<b>Traditional Summer Program</b>				
# of Trainee Applications Received	0	0	30	30
# of Trainees Who Worked Hours; unduplicated	0	0	0	0
Total # of Hours Worked	0.00	0.00	0.00	0.00
Total # of Work Sites		0		0
# of returning work sites (from last fiscal year)		0		0
# of new work sites (from last fiscal year)		0		0
<b>Art Gallery Summer Program</b>				
# of Trainee Applications Received	0	0	0	0
# of Trainees Who Worked Hours; unduplicated	0	0	0	0
Total # of Hours Worked	0.00	0.00	0.00	0.00
Total # of Work Sites		0		0
# of returning work sites (from last fiscal year)		0		0
# of new work sites (from last fiscal year)		0		0

DECEMBER 2017

DECEMBER 2017	SESSIONS FY2017		PARTICIPATION FY2017		GAMES / CLASS SESSIONS FY2018	PARTICIPATION FY2018		
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
PROGRAM TITLE								
Programs/Workshops								
# of Programs/Workshops Conducted	3	18	5	21				
# of Programs/Workshops Participants	1	15	16	39				
Special Events								
# of Programs/Workshops Conducted	0	0	0	0				
# of Programs/Workshops Participants	0	0	0	0				
Interns/Volunteers								
# of interns/volunteers	2	2	0	12				
Total # of hours volunteered	37.00	110.25	0.00	274.68				
New monthly report format for FY2017.								

<b>GRAND TOTAL VOLUNTEERS (Rec Services)</b>	<b>260</b>	<b>1,849</b>	<b>207</b>	<b>2,232</b>
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**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**December 2017**

**I. ADMINISTRATION**

- A. GCRA – Rhad Baker Construction has completed construction of the concession building and a final punch list all that remains.
- B. Atkins – Quantum Wireless installed new internet service.
- C. Cosmo – Sellenriek completed boring for the new soccer and football lighting.
- D. Antimi – Anchor Fence installed the fence poles and Malicoat Engineers completed the plans for a new transformer.
- E. MKT Bridges – Boone Construction completed demolition of all three bridges and built low water crossings at bridges to access the site. They pounded piling for bridge #5 and began excavation for bridges #7 and #8.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed shelter/restroom cleanup, sanitation and recycling. (287 hours)
  - 2. Performed playground repairs, re-mulch and inspections. (72 hours)
  - 3. Performed electrical maintenance. (150 hours)
  - 4. Performed general park maintenance. (189 hours)
  - 5. Performed trail maintenance. (48 hours)
  - 6. Performed aquatic maintenance and inspections. (197 hours)
  - 7. Performed park and facility painting. (72 hours)
  - 8. Performed HVAC repairs and inspections. (68 hours)
  - 9. Removed graffiti and repaired vandalism. (28 hours)
  - 10. Setup for the Stonegrinder 7K Trail Run. (48 hours)
- B. ARC Maintenance
  - 1. Performed general repair of building fixtures. (70 hours)
    - a. Removed debris and trash on the front walkway.
    - b. Removed trash from building grounds as needed.
    - c. Replace Sloan controller solenoid.
    - d. Replaced batteries in several sinks and toilet sensor's.
    - e. Replaced flush valve sensor.
    - f. Cleaned vents.
    - g. Replaced Sloan flush valve.
    - h. Replaced hair dryer in women's room.
    - i. Grouted tiles in women's room.
    - j. Replaced door hinge in men's room.
    - k. Installed guards in sprinkler heads.
    - l. Repaired soda machine.
    - m. Replaced outlet cover.
  - 2. Performed maintenance on aquatics. (86 hours)
    - a. Performed chemical checks of pool & spa.
    - b. Drained and cleaned therapy pool weekly.
    - c. Power washed pool deck.

- d. Clean pump inlet for spa and pool chlorine feeders.
- e. Cleaned inline pump screen.
- f. Cleaned sump pump pit.
- g. Flushed spa and pool boiler.
- h. Replace rusted bolts on the slide pump.
- i. Rebuilt chlorine pump for the spa.
- j. Back washed leisure pool as needed.
- k. Installed safety switch on the PHOO2.
- l. Replaced safety valve on the PHOO1.
- m. Unclogged fountains on the lazy river.
- 3. Performed maintenance on PoolPak. (40 hours)
  - a. Performed daily monitoring of humidity and temperature of natatorium.
  - b. Cleaned pool pak room.
  - c. Greased bearings on motors.
  - d. Cleaned coils.
  - e. Replaced filters.
  - f. Adjusted belts on supply fan.
  - j. Replaced exhaust fan.
- 4. Repaired fitness equipment. (30 hours)
  - a. Repaired broken magnet on a weight pin.
  - b. Lubricated belts on treadmills and exercise equipment.
  - c. Replaced cables on squat machine.
  - d. Leveled and replaced pads on Krank machines in the spin room.
- 5. Replace light bulbs and ballasts. (60 hours)
  - a. Replaced LED fixtures.
  - c. Repaired outside can light.
- 6. Performed maintenance and repaired HVAC. (30 hours)
  - a. Performed general maintenance & monitoring of R.T.U.'s 1, 2 & 3.
  - b. Changed filters and greased bearings.
  - c. Replaced belts on energy recovery unit
  - d. Replaced supply filters on energy recovery unit.
- 7. Collected daily readings and monitored equipment. (20 hours)

### **III. FLEET OPERATIONS**

- A. 5 Service calls performed.
- B. 9 Tires repaired.
- C. 4 Pieces of small power equipment repaired.
- D. 3 Freight shipments unloaded.
- E. 8 Mowers repaired.
- F. 2 Times – Performed mower preventative maintenance.
- G. 3 Blades sharpened.
- H. 2 Times – Performed oil maintenance or dumping.
- I. 1 Time – Mixed and distributed gas cans.
- J. 25 Golf Carts repaired and/or serviced.

- K. Started rebuild on #3001 reel units (7).
- L. Mounted snow blades on equipment.
- M. Repaired roto-tiller.
- N. Installed and wired spreader on #3151.

#### IV. **GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  - 1. Performed routine course maintenance.
    - a. Set up course, changed cups, moved tee markers, filled divots, maintained ball washers and removed trash. (12 hours)
    - b. Leaf control entire course. (3 hours)
    - c. Mowed greens. (8 hours)
    - d. Sprayed all greens with preventative fungicide for snow mold 5.5 gals. (2 hours)
    - e. Raked bunkers. (2 hours)
    - f. Edged bunkers on #7 green and added sand. (4 hours).
    - g. Cleaned up debris and fallen trees. (7 hours).
    - h. Cleaned shop and office areas. (5 hours)
    - i. Added additional insulation to the pumphouse after winterization (2 hours).
    - j. Teamed up with irrigation technician to blow out and winterize the water system. (5 hours).
  - 2. Performed equipment maintenance.
    - a. Repaired battery terminals and winterized cooling systems and checked all vehicles for antifreeze protection. (2 hours)
    - b. Power washed equipment. (2 hours)
  - 3. Other assignments
    - a. Clean out treeline behind driving range( 8 hours)
    - d. Backfilled trench lines at range and #11 rough. (14 hours)
- B. Sports Turf Management
  - 1. Performed routine maintenance.
    - a. Wired the new irrigation valves at Antimi. (20 hours)
    - b. Set necessary valve boxes at Antimi. (20 hours)
    - c. Installed irrigation head "guts" on all new irrigation heads at Antimi. (10 hours)
    - d. Applied fertilizer to Atkins sports complex. (2 hours)
    - e. Applied fertilizer to Gans Creek Recreation Area. (2 hours)
    - f. Applied fertilizer to Legion and Albert-Oakland baseball fields. (3 hours)
    - g. Installed new valve boxes on irrigation valves at Atkins. (6 hours)
    - h. Blew out irrigation systems at Cosmo, GCRA, and both golf courses. (80 hours)
    - i. Winterized all necessary irrigation pumps. (10 hours)
    - j. Winterized both athletic field painters. (20 hours)
    - k. Winterized paint mixer/ got left over paint put away for the winter. (10 hours)
    - l. Started backfill dirt work around new shed at Atkins. (10hours)

2. Other assignments.
    - a. Cleaned vehicles. (10 hours)
    - b. Cleaned and reorganized the sports turf barns and shop area. (20 hours)
- C. L.A. Nickell Golf Course
1. Performed routine course maintenance.
    - a. Mowed greens. (3 hours)
    - b. Mowed fairways. (1 hour)
    - c. Mowed tees. (1 hour)
    - d. Mowed roughs. (2 hours)
    - e. Trimmed with a weedeater. (3 hours)
    - f. Removed honeysuckle and unwanted brush. (6 hours)
    - g. Made new tee markers (20 hours)
    - h. Cleaned shop. (4 hours)
    - i. Trimmed trees. (18 hours)
    - j. Repaired garage door (1 hour)
    - k. Set up course for play. (20 hours)
    - m. Mowed natural areas. (15 hours)
    - n. Performed leaf removal. (30 hours)
  2. Performed course improvements.
    - a. Cut brush from around lakes. (5 hours)
  3. Performed equipment maintenance.
    - a. Repaired hydraulic leak on Toro Greens mower. (1 hour)
    - b. Serviced brush hog. (1 hour)
  4. Other assignments
    - a. Assisted with ball field construction project. (6 hours)
    - b. Winterized irrigation system. (10 hours)

## V. CONSTRUCTION

- A. Antimi Sports Complex
1. Dug and poured footings for backstop on northwest field.
  2. Poured and stripped 110' of backstop wall on northeast field.
  3. Formed, poured, and stripped 120' of dugout wall on northeast field.
  4. Poured and stripped 110' of backstop wall on northwest field.
  5. Formed, poured, and stripped 120' of dugout wall on northwest field.
  6. Relocated excavated phone line to concession stand.
  7. Completed grading on main entrance between the two south fields.
  8. Excavated behind backstop walls on the south fields to establish subgrade.
  9. Backfilled and compacted 150 tons of fill rock behind backstop and dugout walls on northeast field to establish subgrade.
  10. Cleaned, oiled, and palletized forms.
  11. Removed 70 loads of spoil piles from site.
  12. Installed project sign.
  13. Established subgrade on south fields.
- B. Douglass Park—Medium Shelter
1. Received truss package from Martin Metal in Versailles, Missouri.
  2. Marked truss layout on steel beams of shelter.

3. Began constructing picnic tables for shelter.
- C. Other Projects
  1. Installed remaining detour route signage for MKT trail closure.
  2. Received remaining materials for Cosmo lighting project.
  3. Continued work on RTP Trail Education sign project.
  4. Began work on the front desk remodel at PMC.
  5. Installed keyboard tray on CNC router table.

## VI. NATURAL RESOURCES

### A. Horticulture

1. Maintenance
  - a. Performed bed clean-up in various parks. (75 hours)
  - b. Worked in green house. (40 hours)
  - c. Mulched at various parks. (140 hours)
  - d. Cleaned up SLPA shoreline. (12 hours.)
  - e. Watered. (20 hours)
  - f. Removed leaves. (40 hours)
  - g. Helped set up and run Stonegrinder Run. (12 hours)
  - h. Put out ice melt. (4 hours)
  - i. Cleaned and inventoried greenhouse chemical cabinet. (8 hours)
  - j. Tilled garden area for CCUA. (4 hours)
  - k. Repaired greenhouse. (8 hours)

### B. Forestry

1. Planting and Watering
  - a. Performed planting. (182 hours)
2. Park Maintenance
  - a. Capen – Cleaned up fire pit from Stonegrinder. (4 hours)
  - b. Garth Nature Area – Mowed honeysuckle. (4 hours)
  - c. Forum Nature Area – Removed pear trees. (16 hours)
  - d. Cosmo-Bethel – Performed pruning. (6 hours)
  - e. PMC – Milled lumber and worked in woodshop. (64 hours)
3. Trail Maintenance
  - a. MKT
    - i. Removed trees for bridge replacement project. (136 hours)
    - ii. Mowed honeysuckle and multiflora along 3M. (12 hours)
    - iii. Removed a dead elm. (4 hours)
  - b. Grindstone – Blew off trails for Stonegrinder. (4 hours)
  - c. Performed mowing. (12 hours)
  - d. Blew off hard surface trails. (16 hours)
4. Performed equipment maintenance. (10 hours)
5. Memorial/Heritage
  - a. Installed plaques
6. Tree Keepers
  - a. Performed honeysuckle removal at Clyde Wilson. (Staff 16 hours and Volunteers 28 hours)

## **VII. PARK RANGER**

### **A. Meetings**

1. All staff at Reichmann Pavilion/both Rangers

### **B. Training**

1. Star at the Howard Building
2. Employee Assistance at PMC

### **C. Investigations**

Responded to Albert-Oakland Park

- a. Suspicious vehicle (see E-4-a & 7-a)
- b. Assault/report

Responded to ARC

- a. Suspicious subject/unfounded
- b. Follow-up on harassment/report

Responded to Armory

- a. Returned phone call on concern citizen about the gun collection event

Responded to Atkins Park

- a. Check building/unlocked door/secured

Responded to Bear Creek Trail Creasy Springs

- a. Runaway juvenile/located/contacted CPD for transport/CPD handled case/both Rangers
- b. Suspicious subject (see E-4-b)

Responded to Cosmo-Bethel Park

- a. Drugs/CPD cleared call before arrival
- b. Suspicious person/gone on arrival/no report

Responded to Cosmo Park

- a. 911 checks/phone lines cut/reported
- b. Check subject (see E-4-c & 7-b)
- c. Check building/open gate/secured
- d. Assist CPD locate two runaway juveniles/no report

Responded to Douglass Park

- a. Larceny/cell phone/report

Responded to Flat Branch Park

- a. Abandon bike/recovered/report

Responded to Forum Nature Area

- a. Assist MUPD on vandalism case/no report

Responded to Grindstone Nature Area

- a. Recovered lost dog/returned to owner

Responded to Kiwanis Park

- a. Returned citizens phone call on suspicious vehicles in area/no report

Responded to Lake of the Wood Golf Course

- a. Suspicious subject/no report

Responded to Martin Luther King Memorial Park

- a. Check subject (see E-5-a)

Responded to MKT Trail



- a. Encroachment on park property/unfounded
- b. Check subject (see E-4-e)
- Responded to Nifong Park
- a.. Assist CPD/leaving the scene/gone on arrival/no report
- b. Law alarm/false/no report
- Responded to Orielly's Auto Store on Worley Street
- a. Assist CPD/emergency request by officer/no report
- Responded to Stephens Lake Park
- a. Check subjects (see E-4-f)
- b. Suspicious subject/gone on arrival
- c. Check subject (see E-7-d)
- d. Suspicious subject/no report
- Responded to Twin Lakes Recreation Area
- a. Maintenance issue/lock on gate/removed/no report
- Responded to Waters-Moss Wildlife Area
- a. Law Alarm at Waters House/user error

D. Special Assignments

- 1. ARC parking lot
- 2. Traffic control at Capen Park 7K run
- 3. ARC weekend foot patrols

E. Violations

- 1. Park Property (2)
  - a. (2) Warnings for hammock in Stephens Lake Park
- 2. Sanitation (1)
  - a. (1) Warning for littering in Grindstone Nature Area
- 3. Traffic (6)
  - a. (2) Warnings for parking at Flat Branch Park
  - b. (2) Warnings for parking in Gans Creek Recreation Area
  - c. (2) Warnings for parking at Waters-Moss Wildlife Area
- 4. Recreational Activities (13)
  - a. (1) Warning for camping in parking lot at Albert-Oakland Park
  - b. (2) Warnings for camping in parking lot at Bear Creek Creasy Springs
  - c. (2) Warnings for camping in restroom in Cosmo Park
  - d. (2) Warnings for camping in Flat Branch Park
  - e. (1) Warning for camping in Flat Branch Creek on MKT Trail
  - f. (2) Warnings for camping in restroom in Stephens Lake Park
  - g. (3) Warnings for camping in Stephens Lake Park
- 5. Behavior (1)
  - a. (1) Warning for camp fire/subject has many warnings for fires/trespassed/no report
- 6. Merchandising/Advertising
- 7. Operating Policies (7)
  - a. (1) Warning for trespassing before park opened in Albert-Oakland Park
  - b. (1) Warning for trespassing before park opened in Cosmo Park
  - c. (4) Warnings for filming music video without a permit in L.A.

Nickell Golf Course

- d. (1) Warning reminder subject was trespassed from Stephens Lake Park
- 8. City Trails (16)
  - a. (1) Warning for dog off leash in Albert-Oakland Park
  - b. (3) Warnings for dog off leash in Cosmo Park
  - c. (5) Warnings for dog off leash in Gans Creek Recreation Area
  - d. (3) Warnings for dog off leash in Grindstone Nature Area
  - e. (3) Warnings for dog off leash in Stephens Lake Park
  - f. (1) Warning for dog off leash in Twin Lakes Recreation Area
- 9. Warrants
- F. Contracted Security Service

*Park Ranger responded to 75% of requests for police response to park locations.*

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	199	757	642	722	338	65	2723
<i>Hours</i>							
PATROL	16	51	18	47.5	33.5	6.5	172.5
FOOT PATROL	4.5	8	26	9	3.5	1.5	52.5
BIKE OR 3 WHEELER	0	0	4	0	0	0	4
INVESTIGATIONS	1	6	3	9.5	2	0	21.5
OFFICE DUTY	2.5	4.5	7	6	1	0	21
LEAVE	0	0	13	8	40	0	61
MEETINGS	0	10	8	0	0	0	18
TRAINING	0	0.5	1	0	0	0	1.5
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>24</b>	<b>80</b>	<b>80</b>	<b>80</b>	<b>80</b>	<b>8</b>	<b>352</b>
<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>			<b>SERVICES</b>	<b>TOTALS</b>	
PARK PROPERTY	2	0			ASSIST CITIZEN	10	
SANITATION	1	0			ASSIST OTHER AGENCY	11	
TRAFFIC	6	0			BROCHURES / MAPS	19	
RECREATION ACTIVITIES	13	0			BUILDING CHECKS	430	
BEHAVIOR	1	0			FIRST AID	1	
MERCHANDISING/ADVERTISING	0	0			MAINTENANCE	17	
OPERATING POLICIES	7	0			MOTORISTS ASSIST	2	
CITY TRAILS	16	0			PARK INFOR/DIRECTIONS	225	
WARRANTS	0	0			RECOVERED PROPERTY	4	
	0	0			WILDLIFE	0	
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
	0	0					
<b>TOTALS</b>	<b>46</b>	<b>0</b>			<b>TOTALS</b>	<b>719</b>	