

To: Community Development Commission
From: Randy Cole
Date: 1/8/2018
Subject: 1/10/2018 CDC Agenda Item Summary Memo

Overview

This memo provides a summary of the 1/10/2018 CDC meeting agenda items requiring staff input.

Agenda Item Summaries

Public Hearing on Community Development Needs for the FY 2019 Program Year.

The CDC holds an annual Community Development Needs hearing for the current action plan year. This Community Development Needs hearing identifies needs for FY 2019 within the 2015-2019 Consolidated Plan. Any desired changes to the Consolidated Plan resulting from the Community Development Needs Hearing and associated survey must be considered and approved by the City Council at a public hearing.

Reports

FY 2019 Community Development Needs Survey

The City conducts an annual survey of community development needs to inform the City's upcoming annual action plan. The purpose of this year's community development needs survey is to ensure current 5-Year Consolidated Plan Needs and Goals are consistent with current community needs. The survey has been released to the public. City staff will keep the survey open through the end of May 2018.

Affirmatively Furthering Fair Housing and Fair Housing Task Force

City staff presented a report at the December 18, 2017 Council meeting and proposed the Council create a Fair Housing Task Force consisting of a broad stakeholder group for the following purposes:

1. Assist staff in refining the AFH public engagement process and conducting outreach.
2. Analyze required fair housing data presented by staff and local partners.
3. Review public input collected throughout the public engagement process.
4. Provide recommendations to Council for Fair Housing Goals and Priorities.

The two key deliverables of the Fair Housing Task Force would as follows:

1. Provide recommendations for City policies that promote and further fair housing.
2. Provide recommendations on the use of CDBG, HOME, other HUD Sources and local funds in a manner that promotes and furthers fair housing and informs the 2020-2024 Consolidated Plan.

Three Council members had supportive comments regarding this approach and staff plans to put forth a resolution outlining the task force and plans for the next year at the February 5, 2018 Council meeting.

CDBG and HOME Council Funding Policy Resolution

The attached Council Policy funding resolution establishes funding priorities among the eligible CDBG and HOME funding categories. The funding resolution sets forth the Council policy for appropriating CDBG and HOME funds to eligible projects. It includes the process for reviewing annual CDBG and HOME funding requests, as well as the Program Administrative Guidelines that stipulate the eligible uses and manner in which

funding is used. The policy resolution authorizes the following categories to be funded with CDBG according to the associated budget percentage ranges:

- Affordable Housing: 25-40%
- Neighborhood Needs: 20-50%
- Economic Development: 10-50%
- Fair Housing: 0-5%
- Community Facilities: 0-30%
- CDBG Administration and Planning: Up to 18%

The policy resolution also states when the City should allocate CDBG funds outside of these percentages. Category and funding percentages are also stipulated within the policy resolution for HOME funding as follows:

- Affordable Housing: 75%
- Community Housing Development Organizations (CHDO): Minimum of 15%
- HOME Administration: Up to 10%

Section 4 of the policy resolution spells out the process for review and approval of CDBG and HOME project funding requests. Commissioners should review the attached funding policy resolution and formulate any recommended changes.