



## MEMO

**DATE:** October 13, 2017

**TO:** Planning Commission Members

**FROM:** Patrick R. Zenner, Development Services Manager

**Re:** Request to Table Case # 17-76

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The City is requesting. On behalf of the applicant, that Case #17-76 be tabled to the **November 9, 2017**, Planning and Zoning Commission meeting to permit additional time to finalize provisions contained within a proposed development agreement associated with the annexation and preliminary plat (Case #17-77) of the subject site.

The City is requesting this tabling since the applicant has already made two prior requests. It was believed, at the time of the second tabling request, sufficient time had been allocated to address the outstanding issues - unfortunately it was not.

Given this case has been tabled for more than 2 consecutive months it will be re-advertised prior to its placement on the November 9 agenda. Additionally, property owner notification will be sent to landowners within 200 feet of the subject site.