



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Federal Aviation Administration  
Mike Monroney Aeronautical Center

6500 South MacArthur Boulevard  
Oklahoma City, OK 73169-6901

October 4, 2017

City of Columbia, MO  
Attn: Michael Parks  
Columbia Regional Airport  
11300 S. Airport Road  
Columbia, MO 65201

Dear Mr. Parks:

You'll find attached a copy of our agreement between the City of Columbia, MO and the FAA. To expedite the process, please print it, request Mr. Matthes sign and date it on the last page, then scan and return it to me via e-mail at [kadi.d.barrett@faa.gov](mailto:kadi.d.barrett@faa.gov). I'll request FAA signatures then return a fully signed copy to you. If you prefer a hard copy original, just let me know and I'll be glad to mail one to you.

Per the agreement, payment is required in advance of services being rendered, so please provide payment of \$20,267.94 which will fund your flight inspection. The FAA prefers electronic payment using electronic check or credit card via [pay.gov](http://pay.gov). Please reference the attached instructions. Just contact me if you have any questions and I'll help navigate you through the proper screens.

If unable to provide electronic payment, you may provide a check payment, made out to 'FAA', to the following address:

DOT/FAA/Mike Monroney Aeronautical Center  
ATTN: AMK-322 Reimbursable Receipt Team  
6500 S. MacArthur Blvd.  
Oklahoma City OK 73169  
Telephone: (405) 954-3771

**Your agreement number, AJW-ON-AAC-17-AC-001796 must be included on your electronic payment or check to ensure your account is credited properly.** Thank you for your attention to this matter. Please contact me at (405) 954-7568 if you have any questions.

Sincerely,

Kadi Barrett  
Acquisition & Contract Support Subteam  
Flight Program Operations

Attachment:  
Agreement  
Electronic Payment Instructions

Cc: Kim McCulloch