

FY 2018 Budget Amendments

September 12, 2017

Council Reserves:

Council Reserve Available	\$91,000
----------------------------------	-----------------

Remaining Council Reserve Available to allocate during FY 2018	\$91,000
---	-----------------

Other Council Changes

General Fund

W Decrease in PILOT from Water Fund - decrease operating rate increase from 4% to 0%	(\$68,000)
E Decrease in PILOT from Electric Fund - decrease operating rate increase from 1% to 0%	(\$91,000)
Decrease in General Fund Revenues from Proposed budget	(\$159,000)
W Decrease in Water expenses - reduce operating rate increase from 4% to 0%	(\$2,068)
E Decrease in Electric expenses - reduce operating rate increase from 1% to 0%	(\$11,155)
S Decrease in Sewer expenses - reduce operating rate increase from 5% to 0%	(\$530)
P Increase in Parking expenses - increase parking permits \$10/month	\$46,195
Increase in General Fund Expenses from Proposed budget	\$32,442

Net General Fund Impact - Amount that needs to be cut to keep general fund balanced	(\$191,442)
--	--------------------

Transit Fund

Offer flex zone option in the 3 route areas City Manager proposed deleting routes (pink, light green, dark green)	\$252,817	
Total increase in Transit expenses - would decrease reserves		\$252,817
Delete 3 more routes (brown, orange, and purple) in addition to the 3 routes City Manager proposed deleting (pink, light green, and dark green) and offer flex zone program in all 6 route areas	\$0	
No change in expenses from proposed budget		\$0
Change 4 routes to off-peak schedule during all normal transit hours (light green, purple, orange, and brown), delete dark green route, expand light green and black routes to cover current users of dark green route, delete pink route, implement a pilot flex zone program for areas of pink route not served by any other routes	\$0	
No change in expenses from Proposed budget		\$0
Add back Overtime for special events	\$20,000	
Increase in expenses - would decrease reserves		\$20,000
No increases to Paratransit fees - keep at \$2/ride	(\$50,000)	
Decrease in revenues - would decrease reserves		\$50,000
Reduce Paratransit Fare Increase to \$0.50/ride (increase from \$2/ride to \$2.50/ride)	(\$25,000)	
Decrease in revenues - would decrease reserves		\$25,000
P Expenses - increase parking permits by \$10/month	\$1,561	
W Expenses - decrease water operating rate increase (from 4% to 0%)	(\$86)	
E Expenses - decrease electric rate increase (from 1% to 0%)	(\$1,811)	
S Expenses - decrease sewer operating rate increase (from 5% to 0%)	(\$49)	
Decrease in expenses - would increase reserves		\$385

Water Fund

W Revenues - reduce operating rate increase from 4% to 0%	(\$969,000)	
W Expenses - decrease water operating rate increase from 4% to 0%	(\$854)	
W Expenses - decrease PILOT transfer to the general fund	(\$68,000)	
W Expenses - CIP project W0273 Country Club Drive S/E Walnut Phase 2 - move out to FY 2019	(\$560,000)	
W Expenses - CIP project W0267 Crown Point - Loop to Spring Valley - move out to FY 2019	(\$420,000)	
Net Impact - total expenses would decrease more than revenues would - reserves would increase		\$79,854
M Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$123,364	
E Expenses - decrease electric operating rate increase from 1% to 0%	(\$5,705)	
S Expenses - decrease sewer operating rate increase from 5% to 0%	(\$55)	
P Expenses - increase parking permits by \$10/month	\$1,464	
Increase in expenses - would decrease reserves		\$119,068

Net Impact - would decrease reserves	\$39,214
---	-----------------

FY 2018 Budget Amendments

September 12, 2017

Electric Fund

E	Revenues - reduce operating rate increase from 1% to 0%	(\$1,301,000)
E	Electric expenses - reduce operating rate increase from 1% to 0%	(\$6,317)
E	Expenses - decrease PILOT transfer to the general fund	(\$91,000)
E	Expenses - CIP project - Mercury Vapor Streetlight Replacement E00182 - move out to FY 2019	(\$100,000)
E	Expenses - CIP project - Downtown Streetlights E0180 - move out to FY 2019	(\$100,000)
E	Expenses - CIP project - Future Substation Transformer E0184 - move out to FY 2019	(\$200,000)
E	Expenses - Reduce commercial/industrial refund program	(\$100,000)
E	Expenses - Reduce residential solar rebates program	(\$70,000)
E	Expenses - Reduce commercial/industrial customer solar rebates program	(\$30,000)
E	Expenses - Eliminate 1.00 FTE Engineering Specialist/Engineer approved in supplementals	(\$100,946)
E	Expenses - Postpone replacement of #529 2007 C8500 Digger Derrick	(\$330,000)
E	Expenses - Postpone replacement of south condensate storage tank	(\$190,000)
	Net impact - total expenses would decrease more than revenues - reserves would increase	(\$1,318,263) \$17,263
M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$230,583
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$2,538)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$536)
P	Expenses - increase parking permits by \$10/month	\$7,221
	Increase in expenses - would decrease reserves	\$234,730
	Net impact - would decrease reserves	\$217,467

Sewer Fund

S	Revenues - reduce operating rate increase from 5% to 0%	(\$910,833)
S	Expenses - defer maintenance funding for removal of sludge from the WTU for one year	(\$204,020)
S	Expenses - eliminate bar screen from supplemental requests (safety issue)	(\$250,000)
S	Expenses - eliminate Sewer Utility 25% participation in the purchase of a sewer jet/vac	(\$97,500)
S	Expenses - reduce contracted sludge disposal by 50%	(\$75,000)
S	Expenses - defer maintenance funding for heat loop replacement for one year	(\$75,000)
S	Expenses - defer maintenance funding for pavement replacement	(\$120,200)
S	Expenses - reduce funding for inflow and infiltration reimbursement and building backup reimb by 50%	(\$50,000)
S	Expenses - deter maintenance funding for wetland treatment unit berm repairs for one year	(\$39,113)
	No change in reserves	(\$910,833) \$0
M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$103,547
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$20,662)
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$280)
P	Expenses - increase parking permits by \$10/month	\$98
	Increase in expenses - would decrease reserves	\$82,703
	Net impact - total expenses would increase - reserves would decrease	\$82,703

Parking Fund

	Revenues - increase all parking meters by \$0.10/hour	\$287,273
P	Revenues - increase parking permits by \$10/month	\$262,386
M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$12,276
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$2,802)
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$49)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$23)
P	Expenses - increase parking permits by \$10/month	\$878
	Decrease in reserves from proposed budget	\$10,280

No expenses have been calculated for a residential parking program at this time. Staff would need more direction on the scope of the program.

FY 2018 Budget Amendments

September 12, 2017

Solid Waste Fund

R	Revenues - reduce residential rate increase from 4% to 0%	(\$353,904)
R	Expenses - reduce funding for residential black bags from 50/year to 25/year	(\$250,000)
R	Expenses - reduce funding for residential recycling bags from 54/year to 36/year	(\$125,000)
	Increase in reserves from proposed budget	<u>\$21,096</u>
M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$142,329
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$1,664)
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$220)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$350)
P	Expenses - increase parking permits by \$10/month	\$98
	Increase in expenses - would decrease reserves	<u>\$140,193</u>
Net impact - total expenses would increase more than revenues would decrease - reserves would decrease		\$119,097

Storm Water Utility Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$11,983
S	Expenses - Storm Water will assume the 25% of cost of sewer jet/vac that Sewer cannot fund due to operating rate increase not approved	\$97,500
Net Impact - total expenses would increase - reserves would decrease		<u>\$109,483</u>

Convention and Visitors Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$11,787
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$60)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$16)
Net Impact - total expenses would increase - reserves would decrease		<u>\$11,711</u>

Mid Missouri Solid Waste Management District

W	Expenses - decrease water operating rate increase from 4% to 0%	(\$9)
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$86)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$5)
P	Expenses - increase parking permits by \$10/month	\$195
Net Impact - total expenses would increase - reserves would decrease		<u>\$95</u>

CDBG Fund

P	Revenues - increase CDBG grant to cover increase in expenses	\$390
P	Expenses - increase parking permits by \$10/month	\$390
Net Impact - no change in reserves		<u>\$0</u>

Railroad Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$3,665
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$140)
Net Impact - total expenses would increase - reserves would decrease		<u>\$3,525</u>

Recreation Services Fund

E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$3,823)
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$1,183)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$14)
P	Expenses - increase parking permits by \$10/month	\$586
Net Impact - total expenses would decrease - reserves would increase		<u>\$5,606</u>

Airport Fund

E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$1,019)
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$100)
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$96)
Net Impact - total expenses would decrease - reserves would increase		<u>\$1,215</u>

Employee Benefit Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$10,187
P	Expenses - increase parking permits by \$10/month	\$683
Net Impact - total expenses would increase - reserves would decrease		<u>\$10,870</u>

Self Insurance Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$4,031
P	Expenses - increase parking permits by \$10/month	\$293
Net Impact - total expenses would increase - reserves would decrease		<u>\$4,324</u>

FY 2018 Budget Amendments

September 12, 2017

Custodial and Building Maintenance Fund

E	Revenues from other depts - decrease electric operating rate increase from 1% to 0%	(\$5,512)	
W	Revenues from other depts - decrease water operating rate increase from 4% to 0%	(\$520)	
S	Revenues from other depts - decrease sewer operating rate increase from 5% to 0%	(\$305)	(\$6,337)
M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$17,797	
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$5,512)	
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$520)	
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$305)	
P	Expenses - increase parking permits by \$10/month	\$878	\$12,338
	Net Impact - expenses increase more than revenues decrease - reserves would decrease		\$18,675

Fleet Operations Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$50,362	
E	Expenses - decrease electric operating rate increase from 1% to 0%	(\$650)	
W	Expenses - decrease water operating rate increase from 4% to 0%	(\$112)	
S	Expenses - decrease sewer operating rate increase from 5% to 0%	(\$21)	
P	Expenses - increase parking permits by \$10/month	\$195	
	Net Impact - total expenses would increase - reserves would decrease		\$49,774

Information Technology Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$62,724	
P	Expenses - increase parking permits by \$10/month	\$5,368	
	Net Impact - total expenses would increase - reserves would decrease		\$68,092

Community Relations Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$38,783	
P	Expenses - increase parking permits by \$10/month	\$4,133	
	Net Impact - total expenses would increase - reserves would decrease		\$42,916

Utility Customer Services Fund

M	Expenses - \$1,000 payment to employees (\$40 over 25 pay periods)	\$23,453	
P	Expenses - increase parking permits by \$10/month	\$2,279	
	Net Impact - total expenses would increase - reserves would decrease		\$25,732

Staff Requests:

Transit

	Reduce University Shuttle temporary funds	(\$158,776)	
	Reduce University Shuttle social security	(\$12,146)	
	Net Impact - total expenses would decrease - reserves would increase		\$170,922

Custodial and Building Maintenance Fund

	Reassign (2) Sr. Building Maintenance Mechanics from A10 to A11	\$10,217	
	Net Impact - total expenses would increase - reserves would decrease		\$10,217

Position Changes:

Community Relations

	Reassign (1) 0.65 FTE Community Relations Specialist to Graphic Artist	0.00
	Reassign (1) 1.00 FTE Graphic Artist to Videographer	0.00

Community Development

	Reassign (1) 1.00 FTE Engineering Technician to Right of Way Technician (approved by Council 8/7/17)	0.00
	Add (1) 1.00 FTE Engineering Technician (position authorized, but not funded. (approved by Council 8/7/17) *	1.00

Finance

	Add (1) 1.00 FTE Assistant Controller to the budget document (position offset with funding from Pension Administrator position - approved by Council 8/21/17)	1.00
--	---	------

TOTAL FTE Position change	2.00
----------------------------------	-------------

* When Council approves public right of way permit fees, the revenues from the fees and the expenses for the position can be appropriated and the position can then be filled.