City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, August 1, 2017 **7:00 PM**	**Regular Meeting**	**Conference Room 1B** **Columbia City Hall** **701 E. Broadway**

I. CALL TO ORDER & WELCOMING OF GUESTS

Present - Patricia Fowler, Chair; Mark Wahrenbrock, Vice-Chair; Mary Kaye Doyle, Secretary; John Gagliardi, Trevor Harris

Absent with Permission - Amanda Staley-Harrison & DeAnna Walkenbach

Guests - Dr. Linda Reeder, University of Missouri History Department

Present: 5 - Mark Wahrenbrock, Pat Fowler, Mary Kaye Doyle, John Gagliardi and Trevor Harris

Absent: 2 - DeAnna Walkenbach and Amanda Staley Harrison

II. APPROVAL OF MINUTES

A. July 18, 2017 Meeting Minutes

Attachments: HPC MINUTES 07182017

Commissioner Doyle moved to approve the July 18, 2017 meeting minutes. Commissioner Gagliardi approved, and the motion passed unanimously by voice vote. Commissioner Harris abstained.

III. PUBLIC COMMENT

Dr. Linda Reeder, UMC History Department Faculty, indicated that she is interested in having students from her Public History program work with the Commission. She intends to attend the September meeting to finalize the activity after speaking with colleagues within her department.

IV. SHOW & TELL, IDEA CARDS, & TAPPING OUTSIDE EDUCATIONAL RESOURCES

A. Commissioner Gagliardi - Show & Tell

Commissioner Gagliardi discussed removal of wood floors from historic homes. The Commission discussed the need for an architectural salvage shop to sell salvaged items to the public on a regular basis. Individual properties will have to be prioritized based upon the time available to complete the salvage labor.

V. STAFF REPORT

A. Sunshine Law Training with Legal Staff

Attorney Nicole Volkert made Sunshine Law presentation to the Commission. One focus of the presentation was that subcommittees require the same procedures as regular meetings of the Commission. Commissioners asked questions about email etiquette and how to post events that are not actual meetings, but where a quorum of commissioners will likely be present. Miss Volkert indicated that the Legal Department is always available for consultations whenever a question arises, and indicated that it is always best to ask.

B. Demolition Permit Applications

309 Dean Street - HPC reviewed the application.

Commissioner Doyle moved to close review of the application. Commissioner Harris seconded and the motion passed unanimously by voice vote.

C. FY 2017 - Remaining Funds & Pending Expenditures

Attachments: HPC FY2017 BUDGET

FY2016 Budget May thru September (Updated 0707217)

The final payment of $13,333 to Row 10 Historic Consultants, for North Central Survey is planned in the near future. This will close out the FY17 grant. $600 was made available to return the Cornerstone Plaques for correction of mounting stud locations. . Commissioner Fowler thanked Commissioner Gagliardi for his assistance for temporarily mounting the plaques for the Cornerstone Celebration.

Motion made by Commissioner Fowler to pay $300-350 cost for returning plaques for repairs to purchaser, seconded by Commissioner Gagliardi and passed unanimously by voice vote

VI. NEW BUSINESS

A. Preparation of FY 2018 Budget Request

Attachments: HPC FY 17-18 budget request and attachment

Commissioners discussed the proposed FY18 budget request in its entirety. (See attached) Commissioner Fowler volunteered to prepare a cover letter to be included with the request, and Staff Liaison Palmer was asked to determine the proper avenue for presenting the request to Council at their upcoming meeting.

Commissioner Doyle moved to approve the budget request and forward it to Council. Commissioner Wahrenbrock seconded and the motion passed unanimously by voice vote.

B. Job Point Meeting Report - Salvage Private Endeavor

Not discussed due to time.

C. Follow-Up to Cornerstones of Columbia Celebration

Not discussed due to time.

D. Follow-Up to Feasibility of Projects Discussion

Not discussed due to time.

E. Report from Daniel Boone Tavern Centennial Planning Group

Not discussed due to time.

F. Report on Environment & Energy Commission - Ideas & Projects of Mutual Interest

Not discussed due to time.

VII. OLD BUSINESS

A. Columbia Daily Tribune Non-Digital Archives

Not discussed due to time.

B. Scheduling Salvage Work Day, Call for Volunteers, Alternate Sale Dates

Not discussed due to time.

C. Open Stacks Partnership with DBRL

Not discussed due to time.

VIII. OTHER BUSINESS OF THE COMMISSION OR PUBLIC

IX. NEXT MEETING DATE - TO BE DETERMINED AT MEETING

X. ADJOURNMENT

Commissioner Wahrenbrock moved to adjourn. Commissioner Gagliardi seconded.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.