David R. Russell, Ph.D.
3456 Woodrail Terrace
Columbia, MO 65201

June 27, 2017

Mr. Mike Matthes, City Manager
City of Columbia
701 E. Broadway
Columbia, MO 65201

Dear Mr. Matthes:

The purpose of this letter is to convey to the City of Columbia a check for $1,964.00 to cover a 3% increase in Dr. Baker's compensation for the Community Foundation's fiscal year 2017. Please process this check through City HR so that this amount is equally spread over the remaining regularly-scheduled City pay periods in calendar year 2017.

We intend to provide a check near the end of this fiscal/calendar year for at least $17,964, which will be designated for Dr. Baker's salary for our fiscal/calendar year 2018.

Thank you for your continued support of this worthwhile endeavor. Please contact me at 573-864-4707 or drrussell716@gmail.com if you have questions.

Regards,

David R. Russell, Ph.D.
Board Chair
Community Foundation of Central Missouri

cc: Executive Director John Baker
Board Treasurer Kee Groshong

Enclosure: check